



## MEMORANDUM

**To:** Suzanne Feeney, General Manager, Medicaid, Behavioral Solutions, OptumHealth  
William Fishbein, Doctor of Philosophy (PhD), Executive Director, OptumHealth New York City Behavioral Health Organization (BHO)  
Adele Gorges, Executive Director, New York Care Coordination Program (NYCCP)  
Deb Happ, PhD, Vice President, Operations, Magellan Behavioral Health  
Kelly Lauletta, Hudson River Regional Director, Community Care Behavioral Health  
Christine Mangione, Beacon Team Lead, NYCCP  
Katharine O'Connell, General Manager, Magellan Central New York BHO  
Richard Sheola, Corporate Vice President, ValueOptions  
Mitchell Shuwall, Associate Executive Director, The Zucker Hillside Hospital, Long Island Jewish Medical Center  
Carole Taylor, Chief Clinical Officer, Community Care Behavioral Health

**From:** Tom Smith, Office of Mental Health (OMH), Director of Operations, New York State BHOs  
Don Zalucki, OMH Director, Bureau of Program and Policy Development  
Heather Lane, OMH System of Care Coordinator

**Date:** January 30, 2012

**Re:** Guidance to BHOs re: reporting on SED children

The Offices are providing guidance regarding monitoring of outpatient services for children with a serious emotional disturbance (SED) who receive care in OMH-designated Specialty Clinics.

### 1. **Criteria for SED designation**

Please see the [guidance memo dated 12/14/11](#) that lists SED criteria and reporting guidelines. These criteria are endorsed by OMH as part of the new 599 Clinic Treatment Program regulations. Prior SED criteria (available elsewhere on the OMH website) include documentation of Children's Global Assessment Scale (CGAS) scores. Providers and BHOs should use the new criteria that do not require CGAS scores.

To clarify, reporting for the 5 functional limitation areas requires only Yes/No documentation of whether the treating clinician determined there was a limitation in the area that contributed to the SED designation. No further information is required regarding the functional limitation areas.

## 2. **Reporting to OMH**

OMH is changing the requirements so that BHOs will report SED data at the agency level only. Many agencies have multiple OMH-designated Specialty Clinic sites, but OMH will no longer require reporting of clinic locator code and location address. This change is being made to simplify reporting requirements. The modified reporting elements are included in a revised BHO Report Specifications file that will be disseminated by the OMH data support team.

## 3. **Outreach to SED providers**

To assist BHOs with reporting requirements and efforts to orient clinic providers to these requirements, attached are two files:

- 1) [SED Clinic Agency List](#) ()
- 2) [SED Clinic Site List](#) ()

These files provide address, entity ID, and detailed contact information. There are three agencies that operate OMH-designated Specialty Clinics in more than one OMH region; the Offices request that the BHO in the region where the agency is headquartered collect the SED information for all sites. These agencies and sites are highlighted in the attached files:

- Astor Home: Community Care will collect data from all sites (including those in NYC)
- Federation Employment and Guidance Services (FEGS): OptumHealth will collect data from all sites (including those in Long Island)
- New York-Presbyterian Hospital (NYPH): OptumHealth will collect data from all sites (including the NYPH site in Westchester County)

Thanks. Please let us know if you have any questions.

cc:	Robert Myers, OMH	Kristin Riley, OMH
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