



**Office of
Mental Health**

Capital for Expanding Inpatient Psychiatric Capacity for Adults, Children and Adolescents in Article 28s and Not for Profit Article 31s

Bidders Conference 12/14/23

Christopher W. Smith, PhD: Associate Commissioner- Division of Adult Services Community Care

Sarah Kuriakose, PhD: Associate Commissioner- Division of Integrated Community Services for Children and Families

Kyle Bartlett: Division of Adult Services Community Care

Suzanne Cook: Division of Adult Services Community Care

Housekeeping

- Participants will be muted due to the size of the meeting.
- Questions must be submitted in the official Q&A.
- Questions and **final** answers will be posted on the agency website on 1/16/24.

RFP: Expanding Inpatient Psychiatric Capacity

As a part of a historic investment in mental health services for children, adolescents and adults, the Office of Mental Health is seeking to expand the availability of inpatient psychiatric services to ensure that individuals with mental health needs requiring inpatient hospitalization can access inpatient psychiatric care.

Capital funds will be made available to increase inpatient capacity by opening new inpatient beds to serve children, adolescents and adults based on local need. These units may include specialty psychiatric units for the treatment of individuals dually diagnosed with mental health disorders and developmental disabilities.

The purpose of the RFP is to solicit proposals from qualified health care organizations to provide high-quality, equitable and accessible inpatient psychiatric services. Services must be trauma-informed, family-centered, equitable and accessible for children adolescents and adults in New York State.

Expanding Inpatient Psychiatric Capacity Cont'd

The funds awarded in this RFP are intended to develop new inpatient psychiatry beds. Hospitals may apply to start new inpatient psychiatry units or to expand existing psychiatry services. **Applicants do not need to have existing inpatient psychiatry services** to be eligible to apply. If providers intend to expand existing psychiatry services, the expansion must provide at least **four (4) new beds**. Funds cannot be used to renovate existing units.

The inpatient program should focus on comprehensive assessment, individualized treatment planning, and therapeutic interventions tailored to meet the unique needs of each individual. The primary goals of inpatient treatment are to evaluate, understand the underlying causes of the individual's clinical difficulty leading to admission, and to develop a treatment plan to address acute stabilization, aftercare needs, and promote mobilization of pre-existing supports within individual's system of care post-discharge.

For programs serving children and adolescents, educational supports should be integrated into the program.

Therapeutic Environment

The program should create a nurturing and therapeutic environment within the unit, designed to make individuals feel safe and valued. Assessment and treatment should focus on strengths. The environment of care must be functional and supportive of patient care to ensure quality care and safety.

A thoughtful proposal includes addressing the following:

- An environment of care that creates surroundings that support the dignity of the individual patient and permit ease of interaction
- Security for individuals and their belongings.
- Size and configuration of treatment space that allows for high-quality treatment.
- Meeting room(s) large enough for family/stakeholder meetings
- Appropriate space design utilization allowing staff supervision of patients while maintaining appropriate privacy.
- Supervision and oversight of patients that are balanced against individuals' rights to privacy.
- A range of age-appropriate therapeutic activities, such as expressive therapies and recreational activities.
- Capacity for accessibility modifications for those with mobility devices and wheelchairs.
- Availability of language access services and assistive technology as needed for full participation in the treatment environment.

Clinical Treatment

Clinical treatment will:

- utilize a team-based clinical formulation/conceptualization, based on comprehensive assessment and evidence-based and evidence-informed treatments matched to the presenting issue.
- Include Modalities of evidence-based treatment specific to the psychiatric, educational, developmental, and medical disorders as the focus of treatment.
- Prioritize family treatment throughout the admission as appropriate. For children and adolescents, regular family treatment is prioritized with a goal of family therapy twice per week at a minimum.
- Create and maintain strong partnerships with families as appropriate, oversight agencies, advocates, and community providers which will result in lower lengths of stays and smooth and successful transitions back to home, community, and school as applicable.
- Include peer advocate services, including adult, youth, and family as appropriate

RFP Eligibility

Eligible applicants are:

- NYS public health law Article 28 licensed general hospitals organized as a public benefit corporation, a county-operated program, or as a not-for-profit organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code;
- Freestanding psychiatric hospitals licensed pursuant to Article 31 of NYS mental hygiene law and NYCRR Title 14 Part 582 and organized as a not-for-profit organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code;
- Additionally, applicants must currently operate programs licensed, certified or otherwise authorized by OMH and be in good standing with the Office of Mental Health, i.e., not under enhanced monitoring by OMH due to quality or compliance issues.

Please be advised that all questions regarding Eligibility will be responded to through the official posting of the Questions and Answers. No questions about Eligibility will be responded to either individually or prior to the posting of the Q&As.

Capital Budget

- Applicants must complete an itemized Capital-Based Budget in the Grants Gateway that provides detailed projected expenses for the proposed capital project expected after the date of contract execution
- The itemized values in the Capital Budget must clearly distinguish between expenses to be claimed under the State grant share and expenses to be covered by alternative sources of funding (if applicable).
- Match Funds are not required.
- Please indicate amounts for any applicable funding necessary for the project other than the funds requested under this RFP.
- Note that the Scoping and Predevelopment, as well as Work Capital/ Reserves categories of expenses are not eligible categories and are therefore not available for entries.

Capital Budget Cont'd

Category of Expense	Allowable Costs
Construction	Site work, Construction, contingency, Rehabilitation should include a 10% contingency and new construction should include 5% contingency of total construction cost.
Design	Architect fees (see definition section), Architect additional fees should be 10% of the contingency cost, engineering fees.
Acquisition	Land / building, closing costs, survey, appraisal.
Administration	Legal fees, accounting fees, as a guideline, applicants are advised to include \$20,000 for legal fees related to bond financing.
Other	Permits, site testing, insurance, owner's representative, applicants are advised to include a construction cost escalation factor to account for the length of time needed to <u>enter into a construction contract</u> .

Regional Award and Funding Amount Targets

- Five (5) awards will be dedicated to New York City (NYC) and five (5) awards will be dedicated for the Rest of New York State (ROS).
- Awards will be issued in NYC or ROS in rank score order until all 5 awards are made based on the below prioritization.
- If there are fewer than 5 applications with a passing score in either NYC or ROS and greater than 5 passing awards in the other region (NYC or ROS, respectively) applications with passing scores will be awarded based on prioritization and rank score order until all ten (10) awards are issued.
- If less than ten passing applications are received, OMH may increase the award amount of the passing applications in order to fully expend the \$50 million available.

Regional Award and Funding Amount Targets

Awards will be made to applicants with passing scores in rank score order, subject to the following minimum award and unit targets per system focus or region:

To support unmet need for inpatient care for individuals dually diagnosed I/DD+MH, awards will be issued first for:

- 1 unit for adults dually diagnosed with intellectual/developmental disabilities – statewide
- 1 unit for children dually diagnosed with intellectual/developmental disabilities - statewide, excluding Central RPC Region (Onondaga, Oneida, Oswego, Madison, Cortland, Cayuga counties)

To support unmet need for inpatient care for young people, awards will be issued second for:

- 2 units for children and/or youth - NYC
- 2 units for children and/or youth – ROS

To support inpatient expansion throughout NYS, awards will be issued third for any passing applications until 10 awards are made.

If any awards for inpatient units are not awarded, awards will be issued fourth for hospitals applying to add at least four (4) beds to an existing inpatient psychiatry service at a maximum award of \$1 million per hospital.

RFP Timeline



RFP Events	Date
RFP Release Date	11.30.23
Bidders Conference	12.14.23
Questions Due by 2:00:00PM Eastern Time (EST)	12.30.23
Questions & Answers Posted Tentative	1.16.24
Proposals Due by 2:00:00PM Eastern Time (EST)	2.05.24
Conditional Award Notification Tentative	3.08.24
Anticipated Start Date	5.08.24

Submitting a Proposal

- Proposals will be submitted using the [Grants Gateway](#).
- All applicants must be registered in NYS Gateway System.
- All not-for-profit Applicants must be registered in Grants Gateway by close of business 12.15.23 to avoid reentering information once OMH changes systems in February.
- For information and instructions on Grants Gateway, refer to the RFP, Section 2.8 and 2.9.

Weblinks to Important Documents

Title 14 NYCRR 14 NYCRR 580 and 582.

[Browse - New York Codes, Rules and Regulations \(westlaw.com\)](#)

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Reporting Requirements

Agencies must conform to all OMH fiscal reporting requirements as outlined in the “Consolidated Fiscal Reporting and Claiming Manual.” These guidelines are available at:

[http://www.oms.nysed.gov/rsu/Manuals_Forms/Manuals/CFRManual/documents/FINAL-MANUAL050218.pdf.](http://www.oms.nysed.gov/rsu/Manuals_Forms/Manuals/CFRManual/documents/FINAL-MANUAL050218.pdf)

Conference slides will be posted using the links below.

Official Questions and Answers will be accessible using the same links and will be available on 1.16.24.

[Capital for Expanding Inpatient Psychiatric Capacity for Adults, Children and Adolescents in Article 28s and Not for Profit Article 31s \(ny.gov\)](#)

Thank You!



**Office of
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