



BEHAVIORAL HEALTH SERVICES ADVISORY COUNCIL

OASAS PROJECT REVIEW AGENDA – DECEMBER 10, 2025

PROVIDER:

Type: New OASAS Provider
Project #: CA#2025.067 AMMGW, Inc. d/b/a Full Circle Wellness
Staff: Brian Grandy

PROVIDER:

Type: Change in Ownership
Project #: CA# 2025.064 Professional Counseling Services, Inc.
Staff: Phillip Plessas

PROVIDER:

Type: New OASAS Provider
Project #: CA# 2025.003 New York State Psychiatric Institute
Staff: Jennifer Berg

PROVIDER:

Type: New OASAS Provider
Project #: CA# 2025.057 Rippling Waters Retreat, LLC
Staff: Brian Grandy

PROVIDER:

Type: New OASAS Provider
Project #: Rockland Recovery Homes, Inc.
Staff: Brian Grandy

PROVIDER:

Type: New OASAS Provider
Project #: CA#2025.042 St. Xavier Home Care Services Inc. d/b/a St. Xavier Community Services
Staff: Bradford Ellis

MEMORANDUM

Review of Application 2025.067/CON 254067

TO: Director of Certification Bureau Dena Holmes

FROM: Brian Grandy

DATE: November 19, 2025

SUBJECT: Application Review for AMMGW, Inc. d/b/a Full Circle Wellness

APPLICANT DETAILS

Applicant: AMMGW, Inc. d/b/a Full Circle Wellness

Application #: 2025.067

CON#: 254067

Purpose: New OASAS Provider of Part 822 Outpatient Substance Use Disorder Services

County: Richmond County

PROJECT SUMMARY

AMMGW, Inc. d/b/a Full Circle Wellness (Full Circle Wellness) submitted a Certification Application requesting the New York State Office of Addiction Services and Supports' (OASAS) approval to become a New OASAS Provider. Full Circle Wellness proposes offering Part 822 outpatient services at 191 Olympia Blvd. in Staten Island.

Full Circle Wellness proposes the establishment of a Part 822 Program which includes a person-centered, trauma-informed, and a recovery-orientated philosophy. Proposed services include comprehensive assessments, client-centered treatment planning, and care coordination services. Their services will also include individuals and group counseling based upon evidenced-based practices (e.g. Cognitive Behavioral Therapy and Motivational interviewing), psychiatric evaluations, and medication management. Medication Assisted Treatment (MAT) will also be available for the clients they serve including ancillary withdrawal services. Full Circle Wellness will encourage their clients to engage in community-based recovery supports (e.g. AA, NA, SMART Recovery). Telehealth services will also be available to the clients they serve.

The hours for the proposed program are Monday through Thursday, 9 am to 8 pm, Fridays through Sundays 9 am to 5 pm.

NEED

In their 2024 County Plan, the NYC Department of Health and Mental Hygiene identified the goal of maintaining and enhancing "access to outpatient clinical services across all disability areas" and increasing "access to and availability of treatment services to those with co-occurring needs."

A letter dated April 10, 2025, from Nicholas Siclari (Board Chair) and Peter Lisi (Area Chair) of Staten Island Community Board #1 (CB) referenced that a presentation was given to the CB on March 20, 2025, concerning

this application. It is reported in this letter that the CB is in full support of the action of this application stating, "We [CB] believe that there is a significant acceptance that recovery programs are needed in our community...".

The applicant reports that Staten Island had (in 2022) the second-highest overdose deaths among the five boroughs of New York City, at a rate of 38 deaths per 100,000 residents. In 2022, the local Community Health Assessment reported stigma, lack of transportation, and lack of youth-focused services as barriers to treatment, all of which Full Circle Wellness plans to address. Also, according to the New York State Opioid Annual Data Report (2023), it is reported that there has been a 68% increase of opioid overdose deaths between 2019-2022.

The New York City Local Government Unit's (LGU) recommendation in support of this application was received on October 31, 2025. The LGU stated, "The proposed program would address treatment gaps in Staten Island since this program type does not currently exist in the area", and "Stapleton-St. George and Port Richmond have high rates of unintentional drug poisoning (overdose) deaths".

On November 6, 2025, the Bureau of Certification received the OASAS New York City Regional Office recommendation in support of this application, noting the need for Part 822 services in Staten Island.

CHARACTER AND COMPETENCE

In January of 2025, AMMGW, Inc. d/b/a Full Circle Wellness was formed as a Domestic Business Corporation. The entity has one owner, Anna Mendez. Ms. Mendez (CASAC-Advanced) has more than two decades worth of experience in substance use disorder (SUD) treatment playing major roles in executive, clinical, and educational roles.

From 2002 to 2020, Ms. Mendez served as the Executive Vice President/Chief Operating Officer of the PAC Program an outpatient substance use disorder and mental health treatment program serving Brooklyn, Queens, the Bronx, and Manhattan.

Currently, Ms. Mendez serves as the Co-Founder/Chief Operating Officer of Under Angel's Wings Recovery Center, an OASAS-certified Part 822 program overseeing clinical services, staffing, policy development, and regulatory compliance.

Furthermore, Ms. Mendez is the President/CEO of Educational Enhancement, an OASAS approved CASAC training provider. This provider has a vast history of providing educational services educating over 11,000 students since 2002. This organization holds approvals from NAADAC (the Association for Addiction Professionals), and multiple state credentialing boards including Florida and Georgia.

Through her years of experience, Ms. Mendez meets the OASAS required experience in substance use disorder services.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

The proposed annual budget identifies revenues at \$833,574 and expenses at \$681,750 resulting in a net profit of \$151,824.

The applicant has submitted documentation indicating sufficient funds to sustain six-months of start-up costs.

The OASAS New York City Regional Office did not report concerns regarding Full Circle Wellness' budget.

ADEQUACY

The applicant signed a five-year lease for the proposed site which commenced August 1, 2025, which was reviewed and found to contain OASAS's required right to re-entry language and option for renewal for an additional five years.

On August 19, 2025, the OASAS Facilities Evaluation and Inspection Unit (FEIU) completed a State Environmental Quality Review. The SEQR determined that the proposed site did not require further environmental review.

COMPLIANCE

The applicant submitted a staffing plan for the proposed location that meets regulatory requirements and includes one full-time Director of Services, one half-time Medical Director, one half-time Nurse Practitioner (NP), one half-time Registered Nurse (RN), one full-time licensed qualified healthcare professional (LMSW or LMHC), one full-time Credentialed Alcoholism and Substance Abuse Counselors (CASAC), a Health Coordinator, and one and a half full-time Certified Peer Recovery Advocates (CRPAs).

Policies and procedures have been reviewed for regulatory compliance and are accepted by OASAS.

CONTINUITY OF CARE

Full Circle Wellness reports that their proposed services will include case management and care coordination. This proposed service will address social determinates of health to include connections to housing, legal, educational, and employment resources. Full Circle Wellness will also offer linkages in the community for the clients they serve including medical care, family-focused interventions, and reentry support. Furthermore, clients who complete their treatment service are offered continuing care to assist in monitoring their recovery.

The applicant reported that when Full Circle Wellness is open, they plan to obtain memorandums of understanding (MOU) with the following organizations

- Camelot of Staten Island – Residential Services
- Richmond University Medical Center/Center - Integrative Behavioral Medicine
- Staten Island University Hospital – Methadone Maintenance Treatment Program
- Samaritan Daytop Village – Methadone Maintenance Treatment Program

It is reported in their application, that Full Circle Wellness will also administer patient satisfaction surveys to evaluate the quality of services and to identify areas for program improvement. These surveys, once completed, will be collected, reviewed, and analyzed by their Quality Improvement team or other designated staff.

RECOMMENDATION

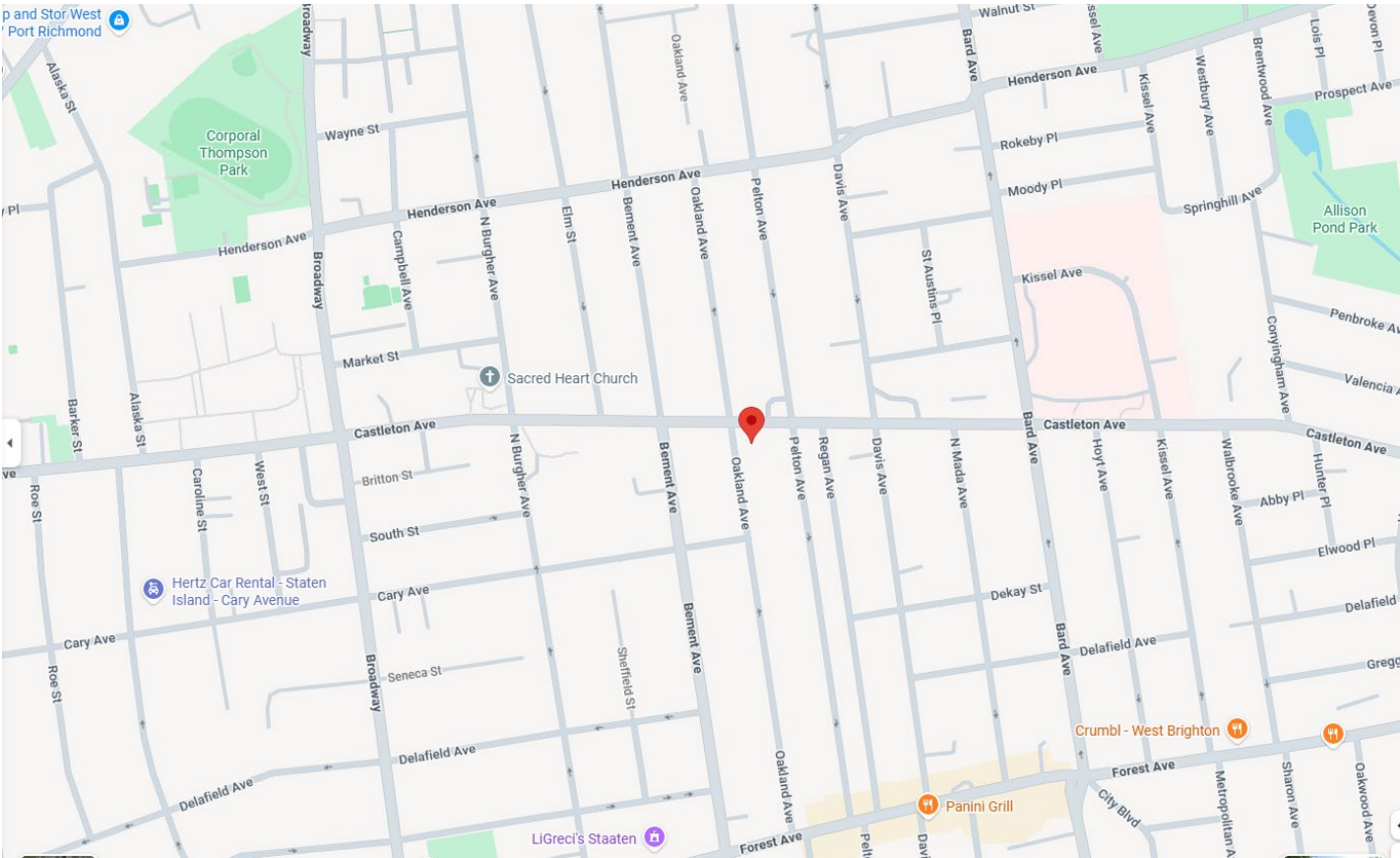
OASAS recommendation is to approve the request from the AMMGW, Inc. d/b/a Full Circle Wellness to become a new OASAS provider of Part 822 outpatient services with the following contingencies:

- Verification of the hiring of sufficient staff to meet regulatory requirements.
- Copy of filing receipt from the NYS Department of State indicating that the amended Certificate of Incorporation, including the OASAS required language, has been filed.
- OASAS inspection and approval of the completed facility.

SUPPORTING MATERIALS

Map

Map of proposed location at 191 Olympia Blvd. in Staten Island, New York



MEMORANDUM

Review of Application #2024.064/CON #254064

TO: Director of Certification Bureau, Dena Holmes
FROM: Phillip Plessas
DATE: November 12, 2025
SUBJECT: Application Review

APPLICANT DETAILS

Applicant: Professional Counseling Services, Inc.
Application #: 2025.064
CON#: 254064
Purpose: Change in Ownership
County: New York

PROJECT SUMMARY

Professional Counseling Services, Inc. (PCS) submitted a Certification Application requesting New York State Office of Addiction Services and Supports' (OASAS) approval for a change in ownership. This action affects operating certificate # 12121. The facility is located at Medical Center West, Suite 118, Floor 1, 5700 West Genesee Street, Camillus, NY 13031.

The owners of PCS, Kristen Botwinick, Carolyn Morgan, and Jeffery Mahar, propose selling the establishment to Augustine Crocco. Upon approval and closing of the sale, Augustine Crocco will be the 100% sole owner of PCS.

A letter of intent from the buyer/applicant was confirmed by the seller, stating that the buyer will be the sole proprietor.

NEED

PCS had 208 admissions in 2024 and has had 189 admissions through October 2025. Their average daily census for this program is 76, demonstrating a continued need for this service.

The Town of Camillus Supervisor, speaking on behalf of himself and the Town Board, acknowledged the planned change of ownership for PCS. No objections or concerns were raised, citing that the organization is a valued and needed service. This action will preserve the services of an existing provider to the community.

On October 8, 2025, the Onondaga County Local Governmental Unit (LGU) recommended approval of this action.

The Bureau of Certification received a positive recommendation for this action from the Regional Office on October 8, 2025. No concerns were noted.

CHARACTER AND COMPETENCE

Professional Counseling Services, Inc. is an established, certified OASAS outpatient, holding one Operating Certificate for Part 822 Outpatient Services, which is in good standing.

Mr. Augustine Crocco, a Licensed Clinical Social Worker, has a professional background in the substance use and mental health fields spanning almost forty years. He is the founder and operator of Treatment Solutions of South Florida. His experience includes a broad continuum of service levels of care. Mr. Crocco meets the criteria for having the necessary Substance Use Disorder (SUD) experience as required by OASAS.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

The last fiscal review by OASAS's Fiscal Audit and Review Unit determined Professional Counseling Services, Inc. to be fiscally viable.

No changes to program service or provision are proposed. The OASAS Regional Office did not indicate any concerns with the current budget.

ADEQUACY

This action does not involve any changes to the site or facilities. There are no changes proposed to the existing staffing structure.

COMPLIANCE

The most recent OASAS recertification review resulted in a satisfactory compliance rating.

No changes have been proposed in staffing patterns, treatment services, or philosophy.

Policies and procedures were reviewed for regulatory compliance at the most recent site inspection; they were accepted by OASAS.

CONTINUITY OF CARE

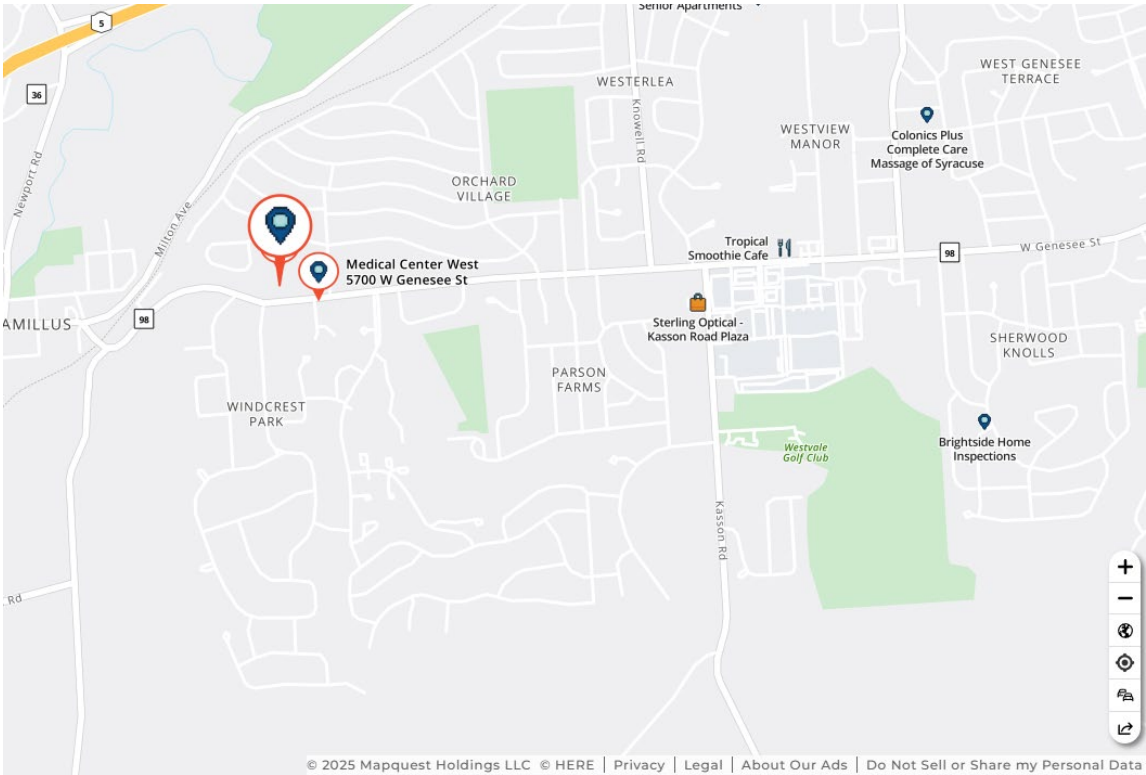
Professional Counseling Services, Inc. is an established service, and plans are to continue services without any interruption or changes to existing practice, continuing care with existing referral agreements.

RECOMMENDATION

OASAS recommendation is to approve the request from Professional Counseling Services, Inc. for a change in ownership of their Part 822 Outpatient service with the following contingencies:

- A copy of the fully executed sales document for Professional Counseling Services, Inc. demonstrating that Augustine Crocco is the sole owner.

SUPPORTING MATERIALS



FINAL DECISION

EFFECTIVE DATE



Office of Addiction Services and Supports

KATHY HOCHUL
Governor

CHINAZO CUNNINGHAM, MD
Commissioner

New York State Office of Addiction Services and Supports (OASAS)
Bureau of Certification

MEMORANDUM

Review of Application #2025.003/CON#254003

TO: Director of Certification Bureau Dena Holmes

FROM: Jennifer Berg

DATE: November 12, 2025

SUBJECT: New York State Office of Mental Health /New York State Psychiatric Institute / Columbia Gambling Disorders Clinic

APPLICANT DETAILS

Applicant: New York State Psychiatric Institute

Application #: 2025.003

CON#: 254003

County: New York

Project Type: New OASAS Provider

Service Type(s): Part 824 Specialized Services (Problem Gambling)

PROJECT SUMMARY

New York State Psychiatric Institute (NYSPI) submitted a Certification Application requesting New York State Office of Addiction Services and Supports' (OASAS) approval to become a New OASAS Provider of Part 824 Specialized Services for Problem Gambling Outpatient Treatment located at 1051 Riverside Drive, New York, NY 10032.

NYSPI has been providing Gambling Disordered services under the OASAS auspice since 2005, when the Statue of Authority was transferred to OASAS by NYS Office of Mental Health.

Their program only treats patients with a primary diagnosis of gambling disorder or those with problem gambling. Treatments are based on both CRAFT and CBT therapy. Services provided include both individual counseling and group therapy. The clinic also provides screening and assessment services, and all services are provided to both the problem gambling patient and concerned significant other (CSO) patients.

Treatment for co-occurring substance use disorders and co-occurring psychiatric disorders are not routinely provided. Patients who require treatment for these co-occurring disorders are provided referrals for treatment in the community.

Clinic hours are regularly Monday through Friday 9am to 5pm, however provide flexibility to accommodate patients who may present with the need to schedule appointments outside this general schedule.

NEED

NYSPI currently provides Problem Gambling Treatment Services at the 1051 Riverside Drive location. They serve patients who reside or work in the New York City area and currently have 66 patients enrolled in services.

This action is based on changes which were made to Part 857 Problem Gambling Treatment and Recovery Services regulations which require all OASAS funded/approved Problem Gambling treatment providers to become certified or designated by OASAS. NYSPI has had multiple conversations with OASAS Regional Office, OASAS Bureau of Problem Gambling and New York City Department of Health and Mental Hygiene (NYCDOHMH) regarding this action.

Dr. Nasir Naqvi, Director of NYSPI's Gambling Disorders Clinic presented the programs intent to submit an application to OASAS to become a Certified Provider at the January 5, 2023, Community Board 12 Health & Environment Committee meeting, no concerns were noted.

County Planning

According to the 2024 Local Government Unit (LGU) Goals Plans and Needs Assessment, Problem Gambling Services were identified as a need for the NYC area.

LGU recommendation

On October 31, 2025, OASAS Bureau of Certification received the Local Governmental Unit Review Report from New York City Department of Health and Mental Hygiene indicating their recommendation of approval for this application.

RO recommendation

The OASAS New York City Regional Office recommended approval of this action.

CHARACTER AND COMPETENCE

The New York State Psychiatric Institute (NYSPI) was established in 1895 as one of the first institutions in the United States to integrate teaching, research and therapeutic approaches to the care of patients with mental illnesses. It is affiliated with entities such as New York Presbyterian Hospital and Columbia University Department of Psychiatry.

NYSPI has been providing problem gambling services under the OASAS auspice since 2005, when the Statue of Authority for Problem Gambling treatment services was transferred to OASAS by NYS Office of Mental Health.

NYSPI has been a long-standing outpatient treatment facility providing services to a significant portion of the persons presenting with issues for problem gambling in New York City area.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

NYSPI receives \$84,621 funding from Local Government Aid and \$405,585 in net deficit funding from OASAS through The Research Foundation of Mental Hygiene, who acts as their fiscal intermediary. This funding supports the day-to-day operations of the program and access to services for patients regardless of ability to pay. Their budget identifies net operating costs of \$490,226 resulting in a balanced budget.

This provider does not have the ability to submit for reimbursement for services through NYS Commercial, Medicaid or Medicare due to being a research institute.

OASAS Regional Office did not indicate any concerns with the budget submitted.

ADEQUACY

The facility in which services are currently provided is owned by New York State Office of Mental Health.

Services and space are adequate for need and facility is in a state-owned building.

COMPLIANCE

As of November 1, 2025, NYSPI has a current census of 66 patients. Their staffing pattern includes PhD Clinical Director and Assistant Director who meet the OASAS qualifications for Qualified Problem Gambling Professional. Staffing was reviewed and determined to meet regulatory requirements.

Policies and procedures have been reviewed for regulatory compliance and are accepted by OASAS.

CONTINUITY OF CARE

NYSPI has been providing OASAS funded outpatient problem gambling treatment services for nearly twenty years. Prior to that, they were one of the first outpatient PG treatment providers to open in NYS when OMH had statute of authority for PG services. They are well established in their community and have a working relationship with the New York City Problem Gambling Resources Center as well as local hospitals and other community stakeholders.

RECOMMENDATION

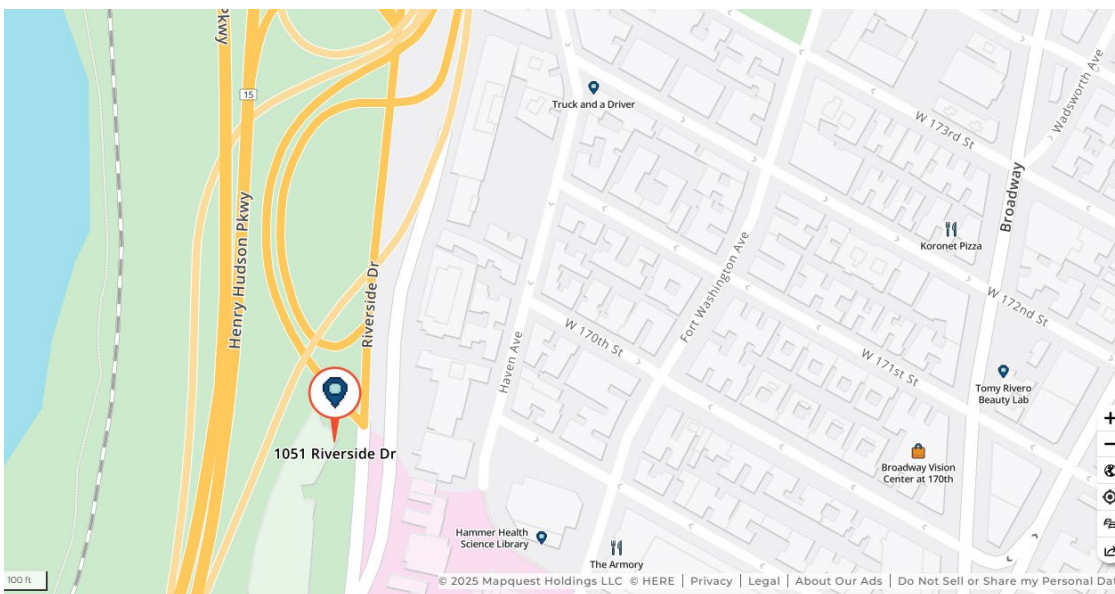
OASAS recommendation is to approve the request from New York State Psychiatric Institute to become a new OASAS Provider of Part 824 Specialized Services for Problem Gambling Outpatient Treatment with the following contingencies:

- Final review and acceptance of policies and procedures

SUPPORTING MATERIALS

Map

Problem Gambling Outpatient Treatment located at 1051 Riverside Drive, NY, NY 10032



MEMORANDUM

Review of Application 2025.057/CON#254058

TO: Director of Certification Bureau Dena Holmes
FROM: Brian Grandy
DATE: November 25, 2025
SUBJECT: Application Review for Center for Rippling Waters Retreat, LLC

APPLICANT DETAILS

Applicant: Rippling Waters Retreat, LLC
Application #: 2025.057
CON#: 254058
Purpose: New OASAS Provider of Part 820 Residential Rehabilitation Substance Use Disorder Services
County: Delaware

PROJECT SUMMARY

Rippling Waters Retreat, LLC (Rippling Waters) submitted a Certification Application requesting the New York State Office of Addiction Services and Supports' (OASAS) approval to become a New OASAS Provider. Rippling Waters Retreat proposes offering Part 820 Residential Rehabilitation services at 1803 Federal Hill Road 1, Delhi, NY 13753.

The proposed Part 820 program will be a 9-bed male facility supporting individuals on their journey towards healing and wellness. According to the applicant, their treatment approach is one that is person-focused, trauma-informed, and grounded in compassion, caring, and acceptance. Rippling Waters will offer a 30-, 60-, and 90-day track, including both 12-step and non-12-step recovery. Referrals are expected to come both within the local community and the surrounding counties. The cost of programming is \$1000 per day, and it is expected that private pay will be Rippling Waters' revenue stream. Rippling Waters will offer one need and merit-based scholarship to the residential program for a county resident in need of Residential Rehabilitation services. Nominations and referrals for this scholarship must demonstrate financial hardship and will be made from Delaware County agencies, courts, or behavioral health providers.

Through their program, Rippling Waters Retreat reports treatment that includes individual counseling, daily group counseling, peer support, family counseling and groups, stress management, life skills training, and relapse prevention. Furthermore, services such as vocational support, medication-assisted treatment (MAT), and case management will be offered to the clients they will serve. Rippling Waters will also engage in referrals for mental health and physical health services for their clients in need.

NEED

In their 2024 County Plan, the Delaware County Community Services identified the goal, “All Delaware County residents discharged from psychiatric hospitalization or inpatient substance abuse treatment program will have access to quality housing that will ensure avoidance of homelessness...”

Rippling Waters reports that Delaware County has elevated alcohol-related hospitalization rates (New York State Department of Health, 2023), and the County ranks in the bottom third of NY Counties for health outcomes and substance use indicators (County Health Rankings, 2023).

On September 22, 2022, Laura Maneates and Thomas Jeffreys met with the former Director of Community Services in Delaware County, Cynthia Heaney. Cynthia reported a positive sentiment to move forward towards licensure in a letter dated October 31, 2022.

On February 27, 2025, Laura Maneates and Thomas Jeffreys met with current Doug Elston, Director of the Delaware County Community Services, to discuss the proposal and operational plans for this program. It was noted that the Board was supportive of Rippling Waters to submit a Certification Application.

The applicant reports that Delaware County currently has no OASAS-Certified residential substance use disorder programs. Counties that border Delaware County have limited options and are mostly mixed gender. Rippling Waters Retreat reports that they would be the only male-specific residential treatment program in a 60–90-mile radius.

On November 3, 2025, the Delaware County Community Service Board (CSB) submitted a Local Governmental Unit Review Report (PPD-6) recommending disapproval of the project. Comments in this report included CSB's concerns with the fiscal sustainability of the program during the initial start-up period, while the census builds, the applicants' seemingly underdeveloped knowledge of OASAS regulations, and that the proposed program would not meet the needs of County residents due to the high cost attached to services. Following receipt of this recommendation OASAS followed up with the LGU to review their concerns and OASAS relayed to the County that since their recommendation was received, additional information was received by OASAS specific to the verification of proof of funds to sustain services for the initial 6-months of start-up, and verification by OASAS that throughout the course of the review the applicant submitted policies and procedures to the State's satisfaction demonstrating knowledge of OASAS regulatory requirements sufficient to operate Part 820 Services.

Subsequently, on November 25, 2025, Doug Elston, Director of the Delaware County Community Services, reported that he approves this application moving forward, given that the concerns listed on the PPD-6 have been addressed, with specific attention to the financial stability and suitability of employees engaged in clinical functions.

On November 26, 2025, the OASAS Regional Office recommended approval of this application.

CHARACTER AND COMPETENCE

Rippling Waters Retreat was established as a domestic limited liability company in 2023. The membership structure consists of two owners, Thomas Jeffreys and Laura Maneates.

Laura Maneates, PhD, LMHC, reports an extensive history of work in the substance use disorder field dating back to 2012. Laura reports that she has served as a counselor at both men's and women's specific rehabilitation programs (2012-2017). Most recently (2018-Present), Laura engages in a private practice as a counselor treating anxiety, addiction, grief, relationships, life transitions, and other topics. In 2021, Laura obtained her PhD from Pacifica Graduate Institute in California, and her dissertation was titled, “Revisioning Addiction Through the Excavation of the Soul (to be published).

Through her years of experience, Laura Maneates meets the criteria for an owner with substance use disorder experience.

Thomas Jeffreys, PhD, reports 18 months of direct experience working in residential drug rehabilitation centers. Thomas reports earning his PhD from Pacificia Graduate University in Depth Psychology with specialization in integrative therapy and healing practices. Currently, Thomas is in the process of earning hours toward a license for Marriage and Family Therapy.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

The proposed annual budget identifies revenues at \$2,500,000 and expenses at \$124,614, resulting in a net profit of \$2,375,386. The applicant has submitted proof of funds available to sustain operations while the program gets underway.

The cost of programming is \$1000 per day, and it is expected that private pay will be Rippling Waters' revenue stream.

Expenses identified in the Rippling Waters budget include the cost of food, payroll, various taxes, and other essential expenses such as supplies and internet. It was reported that Laura Maneates and Thomas Jefferys fulfill some of the staff roles pro bono and increase staffing as the census increases.

ADEQUACY

The applicant signed a three-year lease for the proposed site on November 22, 2025, which was reviewed and found to contain OASAS's required right to re-entry language and renewal option.

On July 7, 2025, the OASAS Facilities Evaluation and Inspection Unit (FEIU) completed a State Environmental Quality Review and a floor plan review on November 17, 2025, and found the plan to meet regulatory requirements.

COMPLIANCE

The applicant, before approval of their Operating Certificate, must show proof of staffing to meet regulatory requirements. This plan shall include, minimally, a Program Director, a Medical Director, a Clinical Supervisor, a Registered Nurse, a Licensed Practical Nurse, a Psychiatric Nurse Practitioner, a Vocational Counselor, a designated Health Coordinator, a Licensed Mental Health Counselor, and two Credentialed Alcoholism and Substance Abuse Counselors. Staff will be on site 24/7 since this is a congregate setting.

Policies and procedures have been reviewed for regulatory compliance and are accepted by OASAS.

CONTINUITY OF CARE

According to Rippling Waters, programming will include case management services. If in need, clients will be referred for mental health services, medical services, faith-based entities for spiritual support, peer-recovery groups (e.g., AA, NA, Smart Recovery), and DMV Drinking Driving Programming. Rippling Waters reports that discharging clients will be referred to appropriate outpatient care or community-based services. Rippling Waters will also engage in communication with external providers to ensure continuity and coordination of care.

Rippling Waters has drafted a Memorandum of Understanding (MOU) with O'Connor Hospital for clients who may need emergency medical services, acute medical evaluations, stabilization, laboratory, imaging, and diagnostic assessments. Furthermore, Rippling Waters is establishing cooperative agreements with Family and Children's Services of Delaware County (mental health and psychiatric services), Friends of Recovery Delaware Otsego (peer services and community support), Catholic Charities of Delaware, Otsego, and Schoharie for further case management and housing support, and SUNY Delhi for educational and workforce development referrals.

Patient satisfaction surveys will also be conducted to assess their program's quality of care and overall program satisfaction.

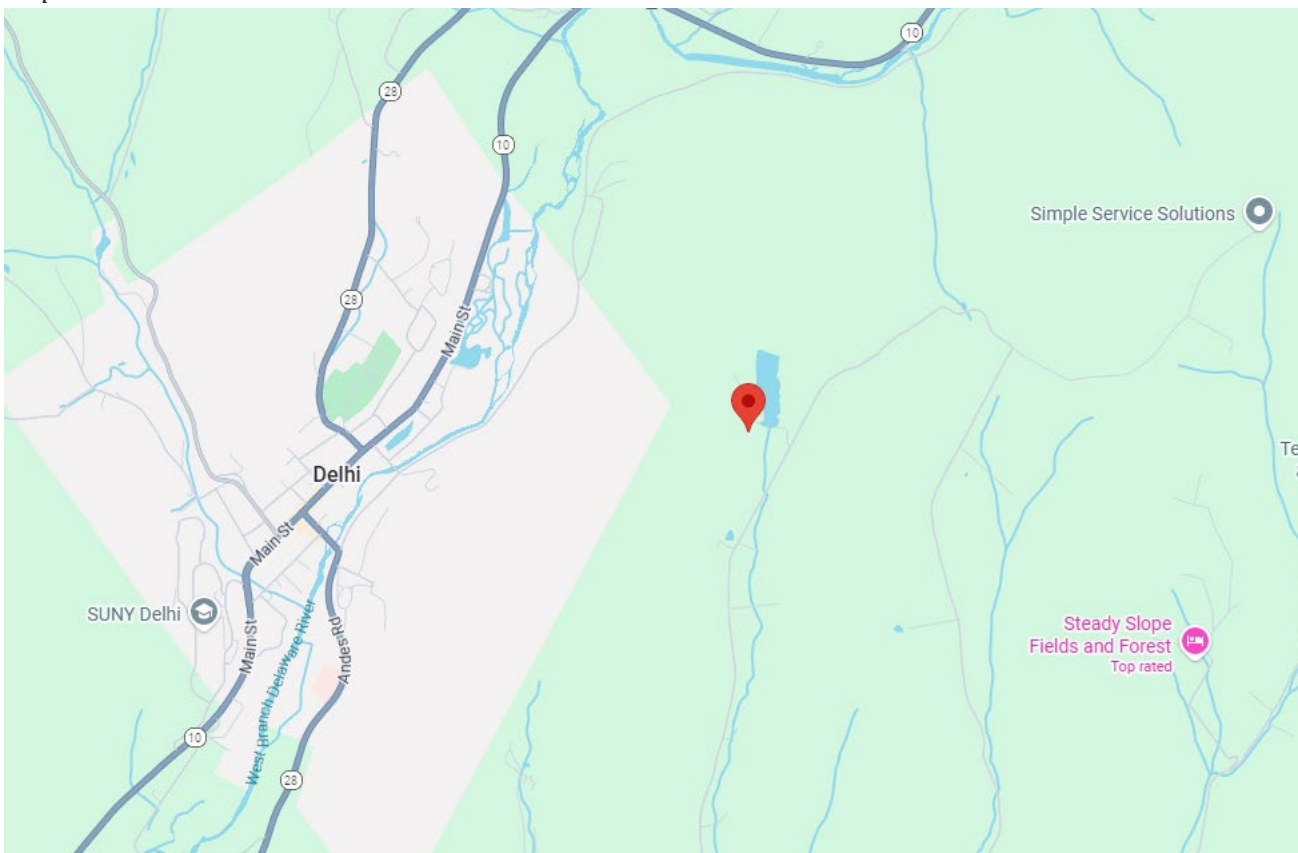
RECOMMENDATION

OASAS recommendation is to approve the request from Rippling Waters Retreat to become a new OASAS provider of Part 820 Residential Rehabilitation services with the following contingencies:

- Verification of the hiring of sufficient staff to meet regulatory requirements.
- OASAS inspection and approval of the completed facility
- Copy of filing receipt from the NYS Department of State indicating that the amended Certificate of Incorporation, including the OASAS required language, has been filed.

SUPPORTING MATERIALS

Map



MEMORANDUM

Review of Application 2025.046/CON#254047

TO: Director of Certification Bureau Dena Holmes
FROM: Brian Grandy
DATE: November 12, 2025
SUBJECT: Application Review for Rockland Recovery Homes, Inc.

APPLICANT DETAILS

Applicant: Rockland Recovery Homes, Inc.
Application #: 2025.046
CON#: 254047
Purpose: New OASAS Provider of Part 860 Recovery Residence
County: Rockland

PROJECT SUMMARY

Rockland Recovery Homes, Inc. (RRH) submitted a Certification Application requesting the New York State Office of Addiction Services and Supports' (OASAS) approval to become a New OASAS Provider. RRH proposes offering Part 860 Recovery Residence services at 328 Willow Grove Rd., Stony Brook, NY.

The applicant reports that the home operates on NARR's (National Alliance for Recovery Residence) Level II standards for Recovery Homes. This level includes a home environment monitored by the house manager, the establishment of house guidelines/rules and an appointed resident leader. This home currently employs one staff member, a house manager.

RRH encourages attendance at self-help meeting and requires all residence attend outpatient treatment until successful completion. Residents have an independent choice of which outpatient treatment provider they wish to attend in the community. Furthermore, the house holds meetings to include issues that occur in the home and the progress of each resident's progress.

Residents pay rent (\$700/month) which includes utilities, TV/internet/phone service, linens, laundry detergent, cleaning supplies, first aid supplies, and maintenance of the residence.

NEED

The applicant reports that an increasing number of people who enter recovery need a recovery residence option to increase their chances of success living a sober life. Furthermore, it is reported by the applicant that there is a lack of recovery residences in the Lower Hudson Valley, which is confirmed by the number of requests received, often leading to a waitlist.

RRH reports that in Rockland County there are three (3) in-patient hospitals, two (2) community residences, and four (4) outpatient treatment programs and only one recovery home.

In their 2024 County Plan, the Rockland County Department of Mental Health identified the goal of, "Improving availability of SUD residential and housing programs" and reports the need to, "...address(ing) concerns about the lack of accessible, quality residential and housing programs for people with a substance use disorder".

On January 28, 2025, Mr. Clement presented Rockland Recovery Homes vision for OASAS certification to the Chemical Dependency Workgroup in Rockland County and to the Rockland County Community Services Board on February 26, 2025. These presentations were well received and in agreement for Rockland Recovery Homes to pursue OASAS certification.

On July 22, 2025, the Rockland County Local Government Unit (LGU) submitted a favorable recommendation for this application to move forward. Included in this recommendation, it was reported that Mr. Clement is well known with the substance use disorder treatment (SUD) community for providing recovery housing and works well with all the providers. The LGU also reported that, "Housing has consistently been an unmet need with our Local Services Plan for the SUD community."

On August 13, 2025, the Lower Hudson OASAS Regional Office (RO) submitted a favorable recommendation for this application to move forward. Included in this recommendation, it was reported that the county has identified the need for housing options for the SUD community and that the applicant is well known in the community.

CHARACTER AND COMPETENCE

Founders Stephen and Claire Clement founded Rockland Recovery Homes a Domestic Not-For-Profit Corporation in 2018 after their son Paul passed away from a drug overdose in 2018. They believed his passing was due to the absence of a safe, stable, and supportive recovery home.

RRH's mission is to support persons in recovery by improving their access to safe, stable residences with peer and community support. Their vision is to engage in adequate housing for all individuals in recovery from a substance use disorder. RRH has a six-member Board in which Stephen Clement is the board chairman.

Mara Mendicino is a board member of RRH and a CASAC Level 2. Mara reports a history of providing substance use disorder (SUD) since 2005. Mara's experience includes counseling at Nyack Hospital, the Mental Health Association of Rockland County (Project Rainbow and Rockland Success Team), and Lexington Center for Recovery. Furthermore, Mara reports that she is a qualified OASAS Trainer, specializing in Problem Gambling.

Through her years of experience and qualified health professional status, Mara fulfills OASAS' requirement for a board member with required Recovery experience.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

According to the OASAS Fiscal Audit and Review Unit (FARU) the applicant is considered fiscally viable.

The proposed annual budget identifies revenues at \$67,300 and expenses at \$24,488, resulting in a net profit of \$42,812.

The OASAS Lower Hudson Regional Office did not report concerns after reviewing the Rockland Recovery Homes budget.

ADEQUACY

Through a grant agreement with Rockland County, RRH is authorized to utilize the land and building they are currently in for recovery residence services. Documentation to show this was submitted to OASAS which reports,

“This grant is made and accepted upon the condition that Rockland Recovery Homes, Inc. shall operate and maintain the said premises exclusively for the purpose of a facility serving persons recovering from addictions”.

On November 7, 2024, the OASAS Facilities Evaluation and Inspection Unit (FEIU) completed a State Environmental Quality Review and a Floor Plan Review, both of which determined the facilities meets regulatory requirements.

On, September 8, 2025, FEIU completed its final inspection of the proposed space, which determined that the location complied with regulatory standards.

COMPLIANCE

The applicant submitted a staffing plan for the proposed location that meets regulatory requirements and includes one full-time House Manager.

Policies and procedures have been reviewed for regulatory compliance by OASAS Recovery Bureau and have been accepted.

CONTINUITY OF CARE

RRH reports that they utilize a community resource binder for residents in need of additional services. This binder includes information on local service organizations that can assist in supporting a resident's recovery. The house manager is able to assist in connecting residents with finding and utilizing these resources.

RRH reports that they are connected to the following services which can assist in their residence's recovery.

- Nyack Hospital – Out- and In-patient program
- Good Samaritan Hospital
- Daytop/Samaritan Village Outpatient SUD Program
- St. Christophers Program
- Foundation Center
- Lexington Center for Recovery
- Resource Recovery Center of Orange County

Residents in RRH are asked on occasion how the house could be made better. There is a grievance policy available to residents for any problems that may arise. Satisfaction surveys are given at time of resident discharge. RRH plans to administer six-month satisfaction surveys as residents occasionally move out before the documentation is completed.

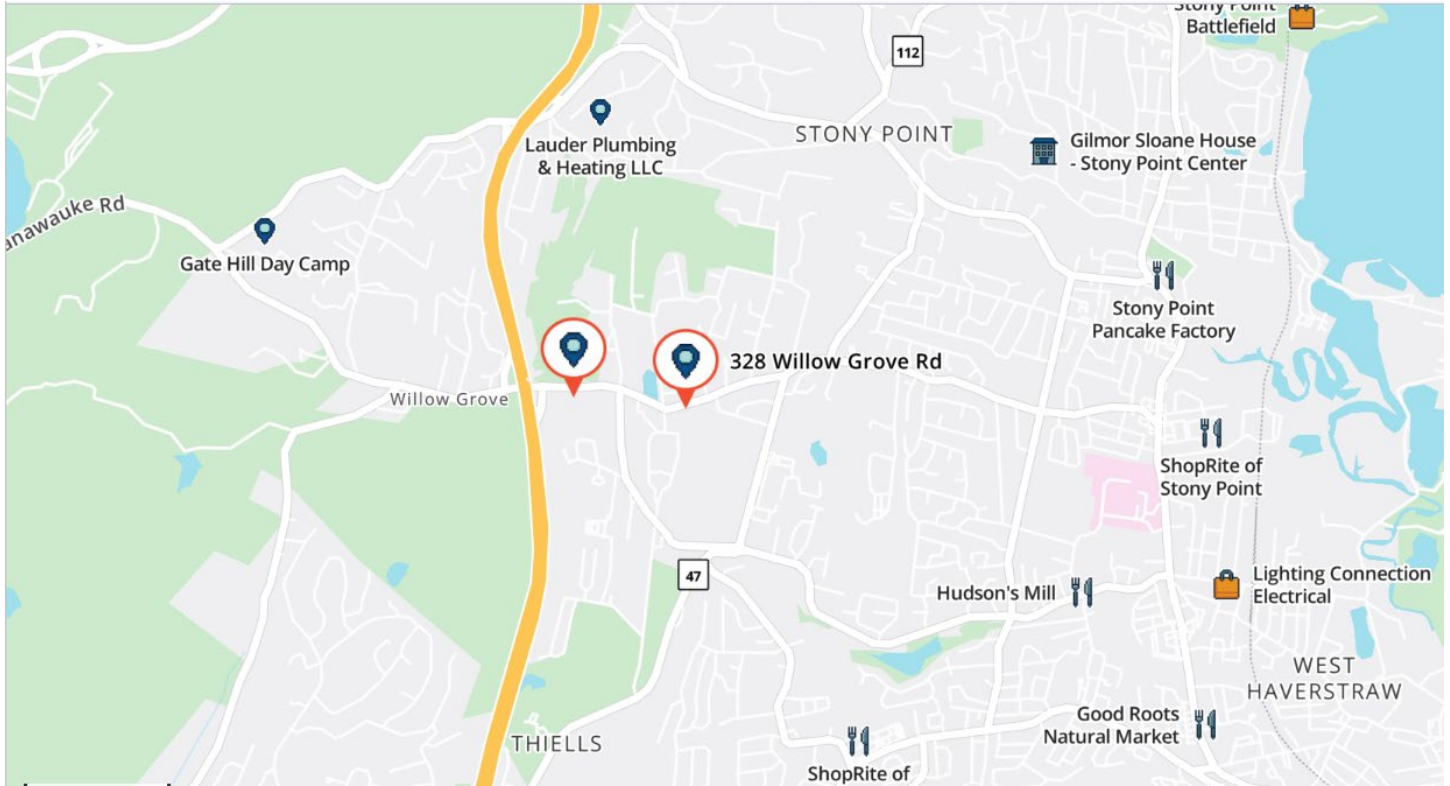
RECOMMENDATION

OASAS recommendation is to approve the request from Rockland Recovery Homes, Inc. to become a new OASAS provider of Part 860 Recovery Residential Services with the following contingencies:

- Verification of the hiring of sufficient staff to meet regulatory requirements.
- Copy of filing receipt from the NYS Department of State indicating that the amended Certificate of Incorporation, including the OASAS required language, has been filed.

SUPPORTING MATERIALS

Map



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Office of Addiction Services and Supports

KATHY HOCHUL
Governor

CHINAZO CUNNINGHAM, MD
Commissioner

New York State Office of Addiction Services and Supports (OASAS)
Bureau of Certification

MEMORANDUM

Review of Application CA#2025.042 / CON#254045

TO: Director of Certification Bureau Dena Holmes

FROM: W. Bradford Ellis

DATE: 11/10/2025

SUBJECT: Application Review for St. Xavier Home Care Services, Inc. DBA St. Xavier Community Services

APPLICANT DETAILS

Applicant: St. Xavier Home Care Services, Inc. DBA St. Xavier Community Services

Application #: CA#2025.042

CON#: 254045

Purpose: New OASAS Provider for a Comprehensive Outpatient Program (COP)

County: Queens

PROJECT SUMMARY

St. Xavier Home Care Services, Inc. DBA St. Xavier Community Services (St. Xavier) submitted a Certification Application requesting New York State Office of Addiction Services and Supports' (OASAS) approval to become a new OASAS provider and establish a Comprehensive Outpatient Program to be located at 108-18 72nd Avenue, 1st Floor, Forest Hills, NY 11375.

St. Xavier plans to establish a Comprehensive Outpatient Program to assist individuals struggling with substance use disorders in Forest Hills and the surrounding areas. The proposed facility will operate from 6:00 AM to 2:00 PM, Monday through Friday, with dosing hours available from 6:00 AM to 10:00 AM. Additionally, the facility will be open on Saturdays from 7:00 AM to 10:00 AM. The program will offer a variety of services, including assessments, evaluations, intake, individual and group counseling, family counseling, vocational counseling, and Medicated Assisted Treatment, which includes Methadone. The applicant has also indicated that a referral process will be in place for individuals requiring services not provided by the facility. The facility is in a commercial mixed-use area with street access, encompassing a total of 5,350 square feet across two floors. There is metered parking available, and the location is accessible by public transportation.

NEED

The applicant believes that the opioid epidemic is a growing concern in Forest Hills, Queens, and New York City, with few programs available in the area to help manage this issue. They referenced data from the Opioid Annual Data Report 2023 issued by the Department of Health, which shows that the number of overdose deaths has increased year after year since 2015. In addition, statistics from the New York State Office of Addiction Services

and Supports (OASAS) indicate that between 2019 and 2023, opioids have remained the primary driver of rising overdose trends, with opioid-related overdose deaths increasing by 27.1 percent and fentanyl-related overdoses increasing by 25.2 percent.

Given these statistics, the applicant suggests that there is a high demand for comprehensive opioid prevention (COP) services in Forest Hills and the surrounding area.

The applicant submitted a letter of support from Community Board 6 in District 28 that was in favor of the actions in this application. Additionally, the applicant provided letters of support from both the congressperson and assemblyperson representing District 28.

County Planning

The NYC Department of Health and Mental Hygiene's 2025 local services plan identified a goal of Improving access to prevention interventions for children and youth exposed to risk factors and advance a range of accessible and high-quality supports and services across the continuum of prevention, treatment, recovery and harm reduction, to reduce the risk of death and drug-related harms and enhance quality of life for individuals with substance use disorders, with a focus on neighborhoods with the highest overdose death rates.

LGU recommendation

The New York City Local Governmental Unit's recommendation was received on July 14, 2025, and indicates full support for this application.

RO recommendation

The OASAS NYC Regional Office recommendation of approval was received on August 18, 2025.

CHARACTER AND COMPETENCE

St. Xavier Home Care Services, doing business as St. Xavier Community Services (SCS), has a long-standing history of providing healthcare, particularly in mental health services. SCS is a human services agency with a mission to deliver innovative, high-quality services to patients and their families. Currently, St. Xavier Community Services offers a range of services, including Home Health Care and Home and Community-Based Services (HCBS) for behavioral health to both adults and children. The organization also provides programs for Traumatic Brain Injury and Nursing Home Transition & Diversion Housing, serving approximately 607 individuals.

St. Xavier Home Care Services Inc., operating as St. Xavier Community Services, is a Domestic Business Corporation founded in November 2013. The corporation has three doing business as (DBA) entities: St. Xavier Durable Medical Supplies, established in August 2018; St. Xavier Community Services, created in December 2018; and Manassen Community Services, which was filed in February 2025. Currently, the corporate ownership is divided among three individuals: Christabela Cochran holds 70% ownership and voting rights, Janine M. Kramer has 20% ownership and voting rights, and Amit Malla possesses 10% ownership and voting rights.

Janine M. Kramer, who holds 20% ownership, has been found to meet the OASAS regulatory requirements concerning substance use disorder (SUD) experience.

The organization currently holds licenses and certifications with the New York State Department of Health, the New York State Office of Mental Health, and the New York State Office of Child and Family Services. These certifications have been verified through their respective governing agencies and are in good standing.

OVERALL FINANCIAL CONDITION OF THE PROVIDER

The proposed annual budget estimates revenues of \$349,760, which will come from Medicaid fees for services. The total expenses are projected at \$349,600, covering salaries, fringe benefits, professional services, property expenses, and general overhead. This results in a total profit of \$159. Additionally, the submitted budget includes \$70,000 in pre-operational expenses, which will be covered by the applicant. The NYC Hudson Regional Office did not report concerns after a review of the submitted budget.

The applicant submitted the required documentation demonstrating sufficient funding for the initial six months, while the program gets underway. OASAS Fiscal Audit and Review Unit (FARU) also conducted a fiscal viability audit, and the applicant was found to be fiscally viable.

ADEQUACY

An approved lease and sublease for this location were submitted and contained the required OASAS right to re-entry language.

OASAS' Upstate Facilities Evaluation and Inspection Unit performed a floor plan review on 6/9/25 and State Environmental Quality Review (SEQR) on 5/13/25. They found that the space appears to be adequate for the services to be provided and that there will be no negative impact on the environment relative to the renovation of the building.

FEIU performed a physical plant inspection of the space on 6/13/25 and indicated no deficiencies at the time of inspection and stated that the facility complied.

COMPLIANCE

The applicant submitted a staffing plan for the proposed Forest Hills location that meets regulatory requirements. The plan includes the following positions: Part-time Medical Director, Part-time Clinical Director, Full-time Director of Services, Full-time Nurse Practitioner, Full-time Registered Nurse, Two Part-time Licensed Practical Nurses, Full-time Certified Alcoholism and Substance Abuse Counselor (CASA), Full-time Counselor (Qualified Health Professional), Full-time Intake Coordinator, Full-time Certified Recovery Peer Advocate (CRPA), Full-time Office Staff, Part-time Support Staff. This structure ensures adequate coverage and support for the facility's operations.

CONTINUITY OF CARE

The applicant submitted policies and procedures for ensuring continuity of care that included referral agreements with other service providers and their protocols for handling medical and psychiatric emergencies. The applicant has several years of experience in the human services field and has established relationships with various providers and agencies connected to the Office of Mental Health (OMH), the Department of Health (DOH), and the Office for People With Developmental Disabilities (OPWDD). These relationships will help ensure continuity of care for the clients they serve.

RECOMMENDATION

OASAS recommendation is to approve the request from St. Xavier Home Care Services, Inc. DBA St Xavier Community Services, to establish Comprehensive Outpatient Services with the following contingencies:

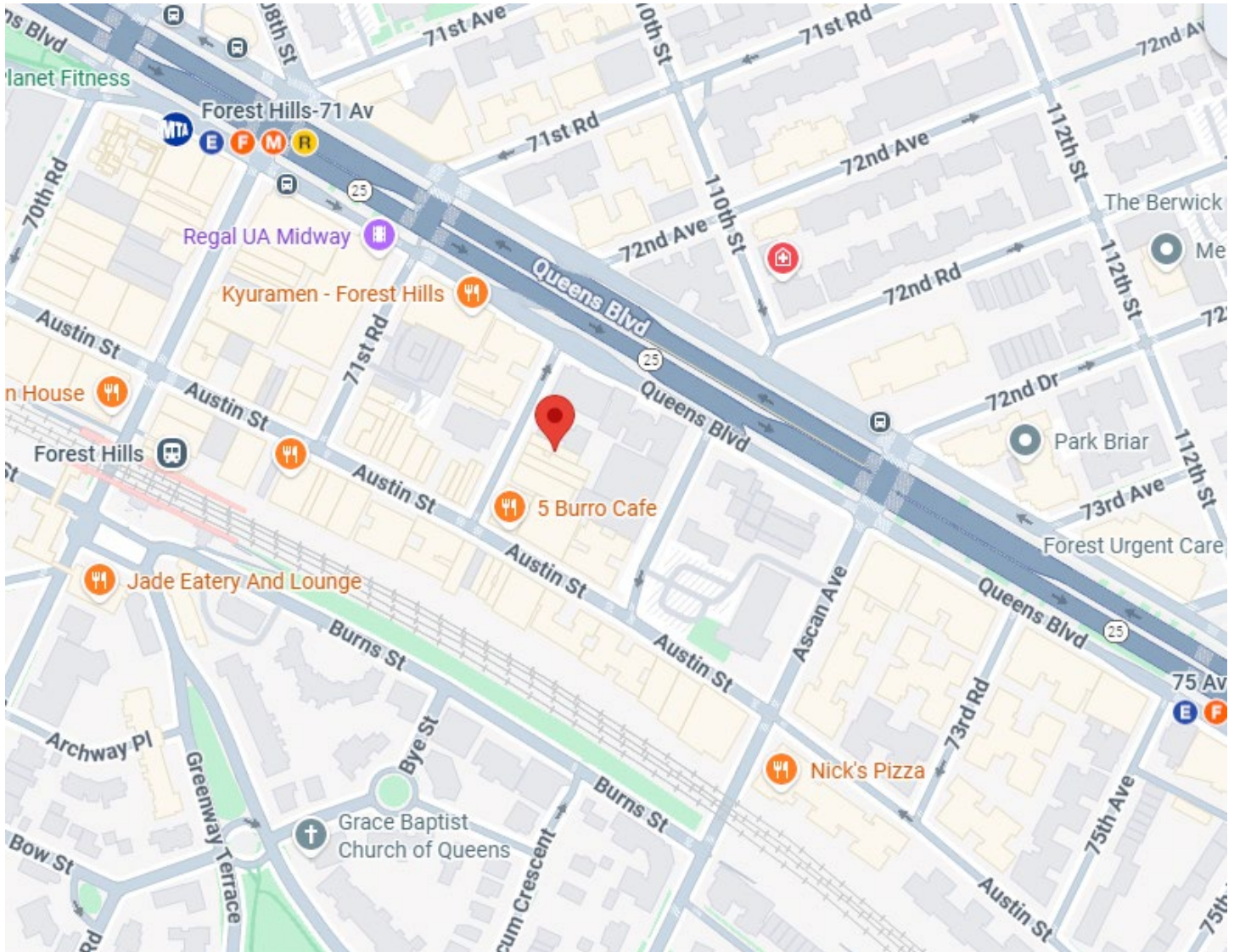
- Verification of the hiring of sufficient staff to meet regulatory requirements
- Final review and acceptance of policies and procedures

- Copy of filing receipt from the NYS Department of State indicating that the amended Certificate of Incorporation, including the OASAS required language, has been filed.

SUPPORTING MATERIALS

Map

Map of the proposed Comprehensive Outpatient Program site for St. Xavier



FINAL DECISION

EFFECTIVE DATE