



# NIMRS 2.0 How To Search for an Incident

- ❖ All Incidents in NIMRS can be accessed using the Incident Search functionality. To Navigate to the search page, click the **Incident Search** option from the top menu bar.

- ✓ Enter as many parameters as needed and Click **Search** to obtain your incident list.
- ✓ Click **Edit** on the desired incident row to access that record.
- ✓ Click **Export to Excel** for a spreadsheet containing your results.

**Incident Search Results**

Show Rows 25 Select Show Rows to show more/fewer rows.

Scroll sideways for additional fields

	Incident #	First Name	Last Name	Incident Date	Incident Status	Incident Type	Incident Subtype
<a href="#">Edit</a>	8006670	Fake	Name1	09/19/2024	Created	Allegation of Abuse or Neglect	Obstruction of reports of Repo
<a href="#">Edit</a>	8006669	Fake	Name2	09/16/2024	Created	Allegation of Abuse or Neglect	Psychological abuse
<a href="#">Edit</a>	8006668	Fake	Name3	09/16/2024	Created	Allegation of Abuse or Neglect	Neglect
<a href="#">Edit</a>	8006667	Fake	Name4	05/17/2024	Emailed to OMH	Death of Client	Medication Error
<a href="#">Edit</a>	8006666	Fake	Name4	12/02/2024	CAP Approved	Allegation of Abuse or Neglect	Neglect
<a href="#">Edit</a>	8006665	Fake	Name5	12/02/2024	Reopen	Allegation of Abuse or Neglect	Deliberate Inappropriate Use c
<a href="#">Edit</a>	8006646	Fake	Name6	11/14/2024	Created	Death of Client	Suicide
<a href="#">Edit</a>	8006645	Fake	Name7	11/14/2024	Created	Adverse Drug Reaction	
<a href="#">Edit</a>	8006626	Fake	Name8	09/16/2024	Created	Allegation of Abuse or Neglect	Unlawful use or administrationce

[Export to Excel](#)