

NIMRS 2.0 How To Link/DeLink Incidents

NIMRS LINKING CRITERIA:

Incidents from the Justice Center can be linked to existing NIMRS incidents if the following criteria are met:

- 1) VPCR Contact Name closely matches the NIMRS Client Name (for at least one person)
- 2) VPCR "Incident Date To" is within 7 days of the NIMRS Incident Date
- 3) Existing NIMRS Incident is Open
- 4) JC Death incidents can only be Linked with other JC Death incidents

LINKING STEPS:



Office of Mental Health - NIMRS

Home | Create Event | Incident | **1** | Event Tracker | Reports | Tools | Admin | TSPM

2 | JC Import Tracker | Incident Tracker | Safety Checks Tracker | Non-Incident Tracker | Resident & Services Tracker | Good Catch Tracker

Search

JC Import

Show Rows: 25

Import/Link	Incident #	First Name	Last Name	JC Incident Date	JC Incident Type	Facility
	101-02152024AN2	First Name	Last Name	03/13/2024	Abuse and Neglect	Facility Name



VPCR Incident Information

VPCR Incident Number: 101-02152024AN3 | Reported to VPCR: 03/12/2024 | VPCR Incident Type: Abuse and Neglect | Investigation Entity: OMH

Incident Date From: 03/12/2024 | Incident Date To: 03/12/2024 | Degree of Harm: 1-NONE OR MINOR PHYSICAL HARM

Justice Center/VPCR Incident Details

VPCR Contacts

Incident Narratives

Incident Report: **NIMRS Incidents for Linking**

Show Rows: 5

Name	Age	Gender	Incident ID	Incident Date	Role	Incident Type	Incident SubType
TROY TROY	30	Male	8005065	03/14/2024	Client/Service Recipient	Allegation of Abuse or Neglect	Neglect

1 - 1 of 1 items

7 | Link Records

Office of Mental Health - NIMRS

Facility: Capital District Psychiatric Center | Incident #: 8005065 | JC Incident #: 101-02152024AN

Created | Emailed to OMH | Investigation Submitted

Incident History

Incident History

History Log for: 8005065 - 101-02152024AN1

Show Rows: 25

Incident#	JC Incident Number	History Log
8005065	101-02152024AN1	JC Incident Linked
8005065	101-02152024AN1	JC Incident Linked
8005065	101-02152024AN1	JC Incident Linked

8 | History

HOW TO VERIFY LINKING CRITERIA

1. VPCR Victim Contact Name closely matches the NIMRS Client Name. Ensure that the information from the Justice Center matches the Client Name in the existing incident.

VPCR Incident Information

VPCR Incident Number: [REDACTED] Reported to VPCR: 05/30/2024 VPCR Incident Type: Abuse and Neglect Incident Delegated To: OMH
Incident Date From: 05/30/2024 Incident Date To: 05/30/2024 Degree of Harm: 1-NONE OR MINOR PHYSICAL HARM

Justice Center/VPCR Incident Details

VPCR Contacts

Show Rows: 5

Name	Date of Birth	Role	Deceased Date	Email	Mobile Phone	Home Phone	Address
CHABAN CHABAN	04/22/1994	Victim		JC_Victim@xyz.com	07209990021	07209990021	
MATHAN MATHAN	07/09/2002	Suspect		JC_Suspect@xyz.com	07209990021	07209990021	

1 - 2 of 2 items

Incident Narratives

Incident Import **NIMRS Incidents for Linking**

Show Rows: 5

Name	Age	Gender	Incident ID	Incident Date	Role	Incident Type	Incident SubType
<input type="checkbox"/> ^ CHABAN CHIBAN	30		8007946	05/28/2024	Client/Service Recipient	Allegation of Abuse or Neglect	Deliberate Inappropriate Use of Restraint

1 - 1 of 1 items

[Link Records](#)

2. VPCR "Incident Date To" is within 7 days of NIMRS Incident Date. Ensure that the "Incident Date To" field from the Justice Center matches the "Incident Date" of the existing incident.

VPCR Incident Information

VPCR Incident Number: 101-02152024AN3 Reported to VPCR: 03/12/2024 VPCR Incident Type: Abuse and Neglect Investigation Entity: OMH
Incident Date From: 03/12/2024 **Incident Date To: 03/12/2024** Degree of Harm: 1-NONE OR MINOR PHYSICAL HARM

Justice Center/VPCR Incident Details

Incident Import **NIMRS Incidents for Linking**

Show Rows: 5

Name	Age	Gender	Incident ID	Incident Date	Role	Incident Type	Incident SubType
<input checked="" type="checkbox"/> ^ TROY TROY	30	Male	8005065	03/14/2024	Client/Service Recipient	Allegation of Abuse or Neglect	Neglect

3. Existing NIMRS Report is Open. To reopen a closed Incident, click the **Reopen Incident** button on the first page of the existing incident.

The screenshot displays the 'Incident' management interface. At the top, a progress bar shows three stages: 'Created', 'Investigation Closed', and 'Closed', each with a green checkmark. A red arrow points to the 'Closed' stage. Below the progress bar, the 'Incident Details' section includes fields for 'Facility', 'Ward/Program', 'Additional Information', and 'Incident Site'. At the bottom right, a red arrow points to a button labeled 'Reopen Incident'.

4. JC Death incidents can only be linked to JC Death incidents. Ensure that you are linking two JC Death incidents.

The screenshot shows the 'VPCR Incident Information' page. It includes fields for 'VPCR Incident Number', 'Reported to VPCR', 'Incident Date From', 'Incident Date To', 'VPCR Incident Type: Death', 'Investigation Entity', and 'Degree of Harm'. Below this, a section for 'Facility' shows 'Incident #', 'JC Incident #', and 'JC Incident Type: Death'. A progress bar below the facility section shows stages: 'Created', 'Emailed to OMH', 'Investigation Submitted', 'CAP Submitted (CAP Pending JC Determination)', and 'Closed'. The 'VPCR Incident Type: Death' and 'JC Incident Type: Death' are circled in red.

DELINKING INCIDENTS:

Incidents can be Delinked in NIMRS. This function will return the incident to the JC Import queue.

- 1) Navigate to History page
- 2) Click "View Details" of the Linked incident
- 3) Click "Delink the Incident"
- 4) Enter the justification for delinking
- 5) Click "Delink" button

Incident	7896699	101-20240603AN32	JC Incident Linked	11/06/2024 10:59:00	SSRIRANGAM1																					
Individuals Involved	7896703	101-20240603AN36	JC Incident Import	11/06/2024 10:55:44	SSRIRANGAM1																					
Investigation	1 - 2 of 2 items																									
IRC Review	<< < 1 > >>																									
CAP																										
Comments																										
History	<div style="border: 1px solid gray; padding: 2px;"> Import/Linkages Show Rows 5 </div> <table border="1"> <thead> <tr> <th></th> <th>External Reference#</th> <th>Imported/Linked</th> <th>VPCR Number</th> <th>JC Incident Type</th> <th>Imported/Linked Date</th> <th>User ID</th> </tr> </thead> <tbody> <tr> <td>View Details</td> <td>7896699</td> <td>Linked</td> <td>101-20240603AN32</td> <td>Abuse and Neglect</td> <td>11/06/2024 10:59:00</td> <td>SSRIRANGAM1</td> </tr> <tr> <td>View Details</td> <td>7896703</td> <td>Imported</td> <td>101-20240603AN36</td> <td>Abuse and Neglect</td> <td>11/06/2024 10:55:44</td> <td>SSRIRANGAM1</td> </tr> </tbody> </table>						External Reference#	Imported/Linked	VPCR Number	JC Incident Type	Imported/Linked Date	User ID	View Details	7896699	Linked	101-20240603AN32	Abuse and Neglect	11/06/2024 10:59:00	SSRIRANGAM1	View Details	7896703	Imported	101-20240603AN36	Abuse and Neglect	11/06/2024 10:55:44	SSRIRANGAM1
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Attachments	1 - 2 of 2 items																									
	<< < 1 > >>																									

Please provide justification of delinking: *
 Reason for Delinking here

3
Delink the Incident

4

5
Delink
Cancel