

Attestation of Compliance: Crisis Stabilization Center (CSC) Operational Policies & Procedures

It is the applicant's responsibility to review all applicable operating regulations to ensure the policies and procedures submitted are complete and meet regulatory standards. The applicant must develop and submit detailed operational Policies and Procedures (P&P) in accordance with proposed services to be provided. The list below is not exhaustive.

Instructions for Applicant:

For the Policies and Procedures outlined below, indicate the page or section number(s) that address the requirement. The completed Attestation and a copy of the CSC Program's P&P must be submitted under **Attachment 17** in NYSE-CON.

| Required Policy and Procedures | Policy Title(s) | Page(s) / Section #(s) |
|--|-----------------|------------------------|
| 1. The policies governing the criteria for the initial intake processes, continued stay and discharge of recipients, including the ongoing evaluation process for identifying recipients in need of a higher or lower level of care, including memorandums of understanding. | | |
| 2. For Supportive Crisis Stabilization Centers only: The policies to address methods for access to services identified in screening and assessment that are not provided by the Crisis Stabilization Center and follow up to ensure such services are accessed. | | |
| 3. The policies that guide efforts to reduce disparities in access, quality of care and treatment outcomes for underserved or marginalized populations, including efforts to employ staff that are proficient in the most prevalent languages spoken by recipients. | | |
| 4. The policies that indicate how the program will ensure sufficient separation and supervision of various treatment populations, including adults and children, to ensure the safety of the population receiving services. | | |
| 5. The personnel policies including staff training and supervision. | | |
| 6. The policies for medical services and administration of medications. | | |
| 7. The policies for the provision of overdose prevention education and training and availability of overdose prevention kits. | | |
| 8. The policies to address drop off from law enforcement, emergency medical services, mobile medical services, mobile crisis, and outreach teams. | | |
| 9. The policies for addressing quality improvement and utilization review. | | |
| 10. The policies governing a recipient's rights to confidentiality. | | |

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| 11. The policies concerning non-discrimination. | | |
| 12. The policies on incident management and reporting. | | |
| 13. The policies and methods governing recipients' rights, including grievance procedure. | | |
| 14. The policies and methods governing the provision of a tobacco-free environment. | | |

Statement of Compliance and Signature:

I, [Print full name and title of the applicant] _____ hereby attest that the representations made on this attestation form are true, accurate, and complete to the best of my knowledge.

Signature: _____ Date: _____

Please note, the review of the CSC Program's Policies and Procedures during the initial certification application process is a desk review only and are subject to further review by OASAS and OMH once the program becomes operational and reviewed for compliance.