

 <b>Office of Mental Health</b>	Date issued 08/25/23	Supersedes 04/01/07	Page 1 of 1	Section # A-3022
	Section: Administration			
	Directive: Safety Officer Recognition			
	Policy Owner: Director, Administrative Support Services Group			
Official Policy Manual				

### **Safety Officer Recognition:**

OMH is committed to the recognition of Peace Officers whose actions, conduct or service represent exemplary contributions to OMH's mission and core values or reflect a high degree of professional excellence. Ribbons are a good way to publicly acknowledge distinguished contributions by an OMH Safety Officer.

The following ribbons are approved to be used in recognition efforts for Safety staff. These are the only ribbons that are approved for wear and are supplied by the Administrative Support Services Group (ASSG) upon request:

- **Distinguished Service Award:** This ribbon will be issued for distinguished service. Nominations are made by facility administration, or by the Chief Safety Officer, and will be reviewed by ASSG. Nomination forms can be obtained from ASSG. ASSG will evaluate the nomination based on the following criteria:
  - The Officer or Officers will have performed some type of act that is above and beyond their normal job duties.
  - This act will have served to save a life, prevent imminent injury to patients, staff or visitors and/or prevent loss or damage of State property.
  - The Officer or Officers must have utilized good judgment in performing the reported act and must not have violated any laws, regulations or facility/OMH policy.
  - The ribbon will be red in color with a star in the middle.
  - It will be worn over the training academy ribbon and immediately above any facility recognition ribbon that has been awarded.
- **Facility Recognition Ribbon:** Facility Administration can award ribbons to Officers in recognition of exemplary work:
  - Ribbon is supplied by the facility and will be black and silver in color. The colors will be equal parts of the ribbon.
  - The facility ribbon will be worn immediately above the training academy ribbon and between the training academy and distinguished service award ribbon.
- **Service Stripes:** Service stripes can be issued by the facility for each five-year block of service that an Officer obtains within the Safety and Security title for OMH. These are not supplied by ASSG.