PROS Program Employment Services Information

Program Name: ____________________________ Date: ___________________

Total PROS Program Enrollment: ____________________________

Please provide the following information about the employment/vocational services available in your PROS program:

1. Are there dedicated employment/vocational staff (Employment Specialists) at the program?  
   Y  N

2. Indicate the number of dedicated Employment Specialist staff FTEs per 100 enrolled program participants: ____________________________

3. What percentage of Employment Specialists’ time is dedicated to Supported Employment activities? (Include direct employment services, meeting with employers, job development, employment-related record keeping, supervision and participation in PROS team meetings.) ____________________________

4. What percentage of Employment Specialists’ time is dedicated to off-site Supported Employment activities in the community? (Include providing employment-related PROS services, job development, meeting with employers, etc.) ____________________________

5. How many Employment Specialists have been trained in the provision of evidence-based Supported Employment (Individualized Placement and Support – IPS) services? ____________________________

6. How many staff have received training in evidence-based Supported Employment since the last survey? ____________________________

7. How many staff have received basic training in work incentives planning? ____________________________

8. How many have received comprehensive training in work incentives planning? ____________________________

9. Of the total number of PROS participants enrolled in your program, how many have an employment goal on their IRP? ____________________________

10. How many individuals with an employment goal on their IRP have gained employment over the past year? ____________________________

11. How many PROS participants with an employment goal of their IRP have received comprehensive and individualized work incentives planning (Benefits and Financial Management) on an on-going basis? ____________________________

12. What is the average amount of time between establishing an employment goal on the IRP and the first face-to-face contact with an employer, either by the program participant or by the Employment Specialist? ____________________________

June 1, 2013