



## Office of Mental Health

Please be advised of the following:

December 14, 2018

The New York State Office of Mental Health (OMH) has determined that a technical fix is required to address confusion regarding the eligibility criteria for applicants responding to the “Capital Grants for Preservation, Expansion and/or Restructuring of Children’s Clinics and RTFs” Request for Proposals (RFP). Thus, further clarification is being issued to ensure all potential applicants have a thorough understanding of the eligibility requirements.

Further, in the interest of making awards to as many qualified applicants as possible, OMH is amending the minimum average score in Section 4.2 Method for Evaluating Proposals and will now be considering all applications with a minimum average score of 65.

Accordingly, OMH will be **re-opening the RFP on Tuesday, December 18**, and extending the deadline for applications (see revised timeline below). Please refer to the OMH website for details on applying through the Grants Gateway. Those who have already submitted applications in the Grants Gateway will have the opportunity to re-open their applications, should they wish to do so. It is not mandatory and no recommendation will be made by OMH to proceed one way or the other. Please note that should the decision be made to re-open the application, it the responsibility of the applicant agency to ensure that it be submitted by the due date and time of February 8, 2019 at 4:00 PM. No consideration will be given to an applicant that misses this deadline. If you would like to have your application re-opened and accessible for additional work, please make the request to the Issuing Officer, Carol Swiderski, in writing to [carol.swiderski@omh.ny.gov](mailto:carol.swiderski@omh.ny.gov).

### Eligibility Clarification

With respect to **Section 2.5 Eligible Agencies**, please note the following amended language in paragraphs 1-3:

“Eligible Applicants must operate OMH Article 31 Residential Treatment Facilities (RTF)s or free-standing clinic treatment programs with an OMH Operating Certificate, at the time of submission of the RFP application, that states “children” and/or “adolescents” next to “Population Served.” Hospitals licensed pursuant to Article 28 of Public Health Law and Federally Qualified Health Centers are not eligible to apply. This grant is specifically targeted to Article 31:

- A) Free-standing Clinics licensed to serve children
- B) Residential Treatment Facilities (RTFs)

Programs with operating profits in excess of ten percent for each of the three most recent fiscal years (Downstate: 2014-2015, 2015-2016 and 2016-2017; Upstate: 2014, 2015, 2016), as reported in the Consolidated Fiscal Reports (CFR), are not eligible to apply. For clarification purposes, ‘Programs’ is defined as Article 31 free-standing clinic and RTF programs.”

*Please note that any responses regarding eligibility in previously posted Questions and Answers should be disregarded.*

**Revised RFP Timeline**

Application period re-opened	Tuesday, December 18, 2018
Questions Due	Wednesday, January 2, 2019
Questions and Answers Posted	Wednesday, January 9, 2019
Proposals Due by 4:00 PM ET	Friday, February 8, 2019
Anticipated Awards	Friday, February 22, 2019

This information, along with any other revisions or addendums to this RFP, will be posted on the OMH website and NYS Contract Reporter. Should you have any questions, please email Carol Swiderski, the Procurement Officer, directly at [carol.swiderski@omh.ny.gov](mailto:carol.swiderski@omh.ny.gov).

Thank you.