



Office of Mental Health

PROS RFP Q&A

1. **Where does the anticipated population range of 150-200 come from?** The projected number served for this program was determined through working with stakeholders on Staten Island to identify a potential pool of individuals who are in Clinic Treatment and/or housing and may also benefit from rehabilitation services.
2. **Where will referrals come from?** As with implementation of any PROS program, it will take some time to grow the census. It will be incumbent upon the selected agency to market the program on Staten Island and network with other community based organizations and referral resources. OMH will also help identify resources.
3. **Staff training: will there be a grace period for staff to attain all that is required?** Yes, OMH will work closely with the awardee to prepare/train program staff for the operation of the model and the provision of services. OMH will also allow a grace period or additional time to complete specific training.
4. **Should we be budgeting for a consultant to come in for IPS?** OMH will provide IPS training resources through Center for Practice Innovations (CPI) at no cost to the provider agency.
5. **Are there any pending clarifications of regulations or guidance that will affect this RFP?** Not at this time.
6. **Is PROS only for people who have Medicaid?** PROS is a Medicaid reimbursed program but the program also serves individuals without Medicaid. This program will receive state dollars to offset the cost of providing services to participants without Medicaid.
7. **How long will start-up funds be available?** The initial start-up funds will be awarded as a one-time provision to assist in offsetting costs of preparing for the implementation of PROS. Residual State Aid and Vocational State Aid funds are ongoing every year and are adjusted based on the number of individuals enrolled in the program (CAIRS census).
8. **Can add-on payments (IR or ORS) be billed for individuals without Medicaid?** PROS add-ons cannot be claimed for non-Medicaid individuals. However, net deficit funds will be provided to this program and these dollars are intended to cover the costs of providing any and all services. A sliding fee scale is recommended for individuals without insurance.

9. **Are there marketing tools or resources provided by OMH or is the agency responsible?**
The agency will be responsible for creating and distributing marketing tools. However, OMH will assist the agency to identify referral sources.
10. **Can a PROS participant also receive ACCES-VR funded services?** Yes, a PROS participant may receive and benefit from both PROS and ACCES-VR funded services as long as there is no duplication of services. For example, if a participant is working with an ACCES-VR funded agency to pursue a job, the participant cannot be receiving PROS services related to employment. Another example: a participant may be enrolled in a local education or trade program and the person's tuition or equipment is funded by ACCES-VR. This person may also be enrolled in PROS and receiving appropriate mental health supports to assist the participant's functioning in the education or trade program.
11. **Is it permissible to include letters of support or linkage agreements with the RFP submission?** Yes.
12. **Will letters of support be considered in scoring?** No.
13. **Does PROS billing need to be built into our Electronic Health Record (EHR)?** Yes, but many EHRs already have PROS billing built into their system.
14. **Can Start-up funds be used to remodel or modify facility space to accommodate a PROS program?** Yes, these funds can be used for this purpose. If your agency has access to a facility and there is a need for remodeling, please include this information in your submission. Otherwise, no additional details regarding contractors, bids or costs is necessary to include in the RFP.
15. **We recognize need for services for Substance Use Disorders (SUD) on Staten Island. Do you encourage us to address those in our RFP?** Yes. Section 5.5 of the RFP requests this information.
16. **Will a Prior Approval Review (PAR) application be required for the selected agency?** This RFP contains most elements of a PAR so that a formal PAR will not be required. However, there will be many items and questions remaining to be resolved between the selection of an agency and the start of PROS operations. OMH will work closely with the agency to ensure all requirements are completed before a license is issued.
17. **Why does the RFP require a 2 year budget when the contract is for 5 years?** OMH Budget has requested only a 2 year budget for the purposes of this RFP since the budget is an estimate of projected costs.
18. **Where can I find the PROS Regulations?** PROS regulations can be found [here](#).