



## Questions and Answers

### NYC Re-Allocation of Queens NY NY III Scattered-site Supportive Housing RFP

Q. I have a question regarding the qualifications for the Queens Reallocation of supportive housing beds. Our agency operates in Nassau and Suffolk Counties with an office in Hempstead which is within travel distance to the areas identified in the RFP. We have supportive housing in Valley Stream close to the border of Queens County. We are interested in responding to this RFP although we do not meet the requirement of being a NYC supportive housing operator. We are in good standing with the Office of Mental Health. Could we submit an application?

A: Only current NYC providers are eligible to apply. Providers of housing in Long Island are not eligible to apply.

Q. I need clarification regarding the Executive Order #38. We have already done one for 2016-2017 with a previous Proposal, do we have to do another one for this Proposal? (Executive Order 38).

A: (sent to Provider 01/12/18):

I am unclear as to what exactly you're asking. Could you be more specific?

Executive Order #38 (<http://governor.ny.gov/executiveorder/38>), dated January 18, 2012, is a reference material on NYS OMH promulgated regulations regarding limits on administrative costs of and executive compensation paid by covered providers. See 14 NYCRR Part 513.

It is not a question or a form.

No response was received back from the Provider.

Q. Can OMH provide a list of the currently rented units, the current rent amount on the unit and the date of lease expiration?

A. Full details will be provided as part of the transition with the agency awarded the contract.

Q. Will security deposits on the existing apartments be refunded to the agency that is relinquishing these units -- and will the assuming agency need to budget for payment of new security deposits on the existing apartments?

A. The security deposits for the Goodwill Terrace apartments were waived and OMH was informed will continue to be waived. The security deposits for the remaining apartments will stay with those apartments.

- Q. Is there an estimation of the rent arrears that currently exist for this group of tenants?
- A. The current agency informed OMH that they send out self-addressed stamped envelopes to the tenants for rent payments and have seen an increase in receiving rent payments because of this. None of the management companies or landlords are owed rent. Any arrears are owed by the consumers to the housing agency. The current housing agency has four consumers in arrears and two consumers are in housing court due to rent arrears. Information has been provided to these consumers about securing a “one-shot” deal as part of a stipulation agreement.
- Q. Are the leases for the Supportive Housing units currently held in the name of the tenant or in the name of the contracted organization? If the organization currently holds the lease, must that be the case going forward?
- A. In the Goodwill Terrace apartments, the leases are in the tenants name and that lease arrangement, OMH has been told, will continue. In the remaining units, the leases are in the agency’s name and that may continue. It should be noted that the current housing agency informed landlords that there would be a change in sponsorship and these landlords have expressed an interest in leasing apartments to the new agency selected.
- Q. If 29 of the 30 beds are mounted and tenanted, would we need to propose a start-up budget?
- A. You may submit a start-up budget but it is not required.
- Q. Are the current leases in the client’s names?
- A. See above.
- Q. Are any of the consumers currently in arrears? If so, will the new provider be expected to “start fresh” with the consumers or will the arrears be transferred to the new provider who will be expected to collect the past debt?
- A. Arrears will not be transferred to the new provider.
- Q. Are any leases held in the consumer’s name or are they all in the provider’s name?
- A. See above.