



## Office of Mental Health

### Forensic Intensive and Sustained Engagement Teams (F-INSET) RFP#OMH126 Questions & Answers

**Q1. I was wondering if there might be a list of any Forensic ATC Teams that are considering opening in the near future. I am particularly interested in the Hudson Valley region.**

A1. We believe you are referring to Forensic Assertive Community Treatment (ACT). We do not have a list available for programs considering opening in the near future/programs that have not yet been awarded to develop Forensic ACT in their community.

You can look up existing programs by navigating to “Find a Mental Health Program in Your Community” on the OMH Website or by clicking here

<https://my.omh.ny.gov/analytics/saw.dll?dashboard>. You can then search the “outpatient” program category with the “Assertive Community Treatment” subcategory.

Additionally, while an interest list is not accessible, there is currently an active RFP for Forensic ACT teams. For more information about the RFP, please see the procurement opportunities available on the OMH website: <https://omh.ny.gov/omhweb/rfp/>.

While there is a preference to launch a Forensic INSET team in a region where Forensic ACT is operating, please consider applying even if your agency does not have a Forensic ACT team but meets all other criteria. Other eligibility criteria includes being a peer-run agency with a history of supporting individuals with a forensic background.

**Q2. How is OMH defining “peer run agency” for the purposes of this RFP? Does it suffice to have board members who have family members with lived experience to fulfil the peer run agency requirement? Would it be sufficient to have the leadership staff who would oversee and design the program not only identify as peers but are also state experts in the peer model and implementation/supervision?**

A2. A peer-run agency is defined as an agency with a preponderance of staff and at least 51% of its governing body as identifying with the peer role as defined by the New York Peer Specialist Certification Board [www.nypscb.org](http://www.nypscb.org). The INSET and Forensic INSET programs are heavily infused with the values of peer support and the shared lived experience paradigm. In order to prevent the program from being co-opted and losing its unique status in the continuum of care, we require applicants to be a peer-run agency.

**Q3. For Eligibility, the RFP indicates a ‘preponderance of staff must be people with lived experience....’. How does an organization represent this eligibility?**

A3. This RFP is restricted to peer-run agencies with a preponderance of staff with lived experience. Agencies are designated as peer-run accordingly; to find your agency, please search for your program in the directory. Navigate to “find a program” on the OMH website (<https://my.omh.ny.gov/bi/pd/saw.dll?PortalPages>) and toggle the ‘recipient run’ field to ‘yes’

**Q4. I'm writing on behalf of an organization (Organization A), which is being fiscally sponsored by my organization (Organization B) as it works to get its 501(c)(3) incorporation.**

**Organization B does not meet the eligibility criteria in the F-INSET RFP. However, Organization A is staffed 100% by people with lived experience of having mental health issues and experience of the public mental health system. Also, Organization A's Governing Body is 86% people with lived experience of mental health issues and the public mental health system. Is Organization A eligible to apply for INSET?**

A4. The primary applicant for this RFP must be a peer-run organization as outlined in questions two and three. The applicant organization may subcontract out certain services to other organizations to better support their community. The duties of each organization's role must be clearly defined in the RFP application.

**Q5. Can you tell us what role the RFP is looking for the Social Worker and the Nurse Practitioner to play?**

A5. The Social Worker and Nurse Practitioner serve as a part of the interdisciplinary F-INSET Team with roles that complement and bolster the peer-led engagement model. Applicant agencies are encouraged to be flexible in the definition of the roles of the Social Worker and Nurse Practitioner as there is no specific requirement as to how these staff are used in the team.

**Q6. Assuming the NP is not part of the 24-hour cycle, is there a minimum amount of time to have them available?**

A6. The RFP does not place a minimum time requirement for the Nurse Practitioner role and the applicant agencies are encouraged to outline job tasks that align with their community needs.