



**Partial Hospitalization Programs for Children
RFP#OMH129
Questions & Answers**

Q1. Can you or your delegate confirm the highest award a single provider can receive? Looks like \$115,000.00 but want to make sure I'm not missing something in the RFP.

A1. Only one (1) award will be issued per proposed program in the maximum amount of \$115,000. A single provider agency could be the recipient of more than one award but the provider must have submitted separate proposals for each new program. Awards will be made for start-up funds in the amount of \$115,000 per award to be used over a 2-year fixed term contract. Start-up funds will be allocated in full, up front on the first liability date of the contract and can be spent over the full two years of the contract.

Q2. On page 18 of the RFP, it is stated that "A Psychiatrist must be part of direct, active staff for one-fifth of the operating hours of the program or for one-fifth of the hours of a full-time employee, whichever is less". Can this position alternatively be filled by a Nurse Practitioner?

A2. A .2FTE psychiatrist is required as part of the staffing pattern for the program. The program may opt to have a Psych NP as part of their professional and clinical staff mix, but that individual cannot be the final signoff on the treatment plan.

A waiver can be obtained for the use of a physician in lieu of a psychiatrist per regulation 587.20(a):

"(a) Psychiatric coverage may be waived under the following circumstances:

(1) The Office of Mental Health may approve the use of a physician in lieu of a psychiatrist in circumstances where the outpatient program can demonstrate that a psychiatrist is unavailable to meet the requirement. Such physician shall have specialized training or experience in the treatment of mental illness.

(2) If the requirements of paragraph (1) of this subdivision cannot be met, the Office of Mental Health may approve a plan for the provision of an equivalent level of care which shall include, but not be limited to, a physician who does not have specialized training or experience in the treatment of the mentally ill and at least a licensed psychologist or a registered nurse or a licensed social worker who is experienced in the treatment of adults with a diagnosis of mental illness and/or children with a diagnosis of emotional disturbance."

Q3. What Budget Template should I use with my application?

A3. The budget template is located in the "Comments and Attachments" section of SFS. You can download the excel document and complete it, then upload it in excel format in response to Q2.