



**Office of
Mental Health**

Community Mental Health Loan Repayment Program: Psychiatrists and Advanced Practitioners

CMHLRP 2025 Prescriber RFP

Frequently Asked Questions (FAQs)

Application Deadline: October 20, 2025

Email Applications to: OMH.CMHLRP@omh.ny.gov

Table of Contents

Eligibility:

1. Who can apply?
2. I meet the requirements as an eligible professional; can I apply on my own behalf? Can I email in an application the agency I work for completed?
3. Can programs in OMH State Operated Facilities apply for staff working in those programs?
4. Can programs licensed by other New York State agencies (e.g., OASAS) apply for professionals in those programs?
5. Can our agency apply on behalf of contractors or consultants?
6. Which professional titles are eligible for this RFP? Why are (e.g.) social workers not included?
7. Who determines if a professional is eligible?
8. How should our agency verify the professional's loan amount? What about their participation in PSLF? Is it okay if the loan is in forbearance or deferment?
9. How should our agency verify the other Eligible Professional requirements, such as their license?
10. Can our agency apply on behalf of a professional who is completing a service commitment with us for another loan repayment program?
11. Can our agency apply on behalf of a professional who is considering other loan repayment options? When would they need to decide if they want to participate in CMHLRP?
12. What kinds of loan debt are eligible?
13. How many professionals can our agency apply for?
14. What should be used for the CMHLRP Eligibility Start Date?
15. Is there a minimum number of hours the professional needs to work for our agency to apply on their behalf?
16. Should we submit our Agency Loan Repayment and Service Commitment Agreement(s) with our application(s)?
17. Are there samples of the Agency Loan Repayment and Service Commitment Agreement available?
18. Do professionals need to work in a direct care position, or can they be in a supervisor or leadership role at an eligible program?

19. What is the “offerer” and who should complete the Sexual Harassment Prevention Certificate in the application?

Application Determinations

20. Why did our application(s) get waitlisted? How do the \$150,000 and \$450,000 annual award maximums work?

21. How will I know if the application has been approved and how long will it take to find out?

22. Will OMH provide updates on the awards that remain available for this RFP?

Changes to Application Information

23. What should we do if the professional we applied for leaves our agency or becomes ineligible for some other reason after an award is made? What if they choose not to participate?

24. What should we do if the professional’s clinical capacity schedule changes during the 3-year service commitment?

25. What should we do if the professional chooses to take a different position in our agency or if we need to reassign them?

26. If a professional we applied for leaves our agency or becomes ineligible before fulfilling the 3-year service commitment, do they get to keep the CMHLRP funds for the part of the commitment they completed?

27. The professional working at my agency is planning to take parental leave during the 3-year service commitment; is that okay?

28. What if the professional’s student loan debt changes during the 3-year service commitment?

Payments and Participation After Award

29. How and when does our agency receive CMHLRP funds? What about the participating professional?

30. It’s stated that professionals must apply any funds received from CMHLRP towards their student loans. How quickly must they make these payments?

31. Does OMH have a portal our agency can use to track the status and payments for professionals we have participating in this and/or other CMHLRP RFPs/Rounds? Is there a way to be notified when a payment is being sent?

32. Is it required to report this loan repayment information anywhere on NYS tax returns (NYS-45 & NYS-45 ATT), IRS returns or employee W-2’s?

33. It says that the year 2 and year 3 payments from OMH to our agency are dependent on additional attestations? How will we know when to complete those and where do we submit them?

Please see below for the most frequently asked questions for the **Community Mental Health Loan Repayment Program (CMHLRP) 2025 Prescriber RFP**. All program documents for the CMHLRP 2025 Prescriber Round are posted on the [OMH RFP Page](#). Further questions and all applications submissions can be directed to OMH.CMHLRP@omh.ny.gov.

New questions received by 10/13/25 will be posted to the [OMH RFP Page](#).

Eligibility:

1. Who can apply?

Eligible applicants are not-for-profit agencies with 501(c)(3) incorporation, for-profit agencies, or government entities that provide **community mental health programs** licensed or authorized by OMH in one of the below program type categories:

- Assertive Community Treatment (ACT) teams & Children and Youth ACT teams
- Certified Community Behavioral Health Clinic (CCBHC)
- Children and Family Treatment and Support Services (CFTSS)
 - CFTSS: Other Licensed Practitioner (OLP)
 - CFTSS: Community Psychiatric Support and Treatment (CPST)
 - CFTSS: Crisis Intervention (CI) [Mobile Crisis]
- Children's Crisis Residence
- Children's Day Treatment
- Children's Mental Health and Rehabilitation Services (CMHRS)
- Community Oriented Recovery and Empowerment (CORE): Community Psychiatric Support and Treatment (CPST)
- Community Residence, Children & Youth
- Comprehensive Psychiatric Emergency Programs (CPEPs)
- Continuing Day Treatment (CDT)
- Crisis Stabilization Centers (Intensive & Supportive)
- Home Based Crisis Intervention (HBCI)
- Inpatient Psychiatric Units under Article 28 and Article 31
- Intensive Crisis Residence
- Mental Health Outpatient Treatment and Rehabilitative Services (MHOTRS)
- Mobile Crisis Services
- OnTrackNY Coordinated Specialty Care First Episode Psychosis Program
- Partial Hospitalization (PH)
- Personalized Recover Oriented Services (PROS)
- Residential Crisis Support
- Residential Treatment Facilities - Children & Youth

Agencies may apply **on behalf** of eligible professionals working at the agency's eligible program(s) as listed above for the clinical capacity schedule the eligible professional works at said program(s).

2. I meet the requirements as an eligible professional; can I apply on my own behalf? Can I email in an application the agency I work for completed?

Eligible professionals cannot apply on their own behalf; eligible agencies (as outlined in #1 above) must apply **on behalf** of eligible professionals.

CMHLRP awards support eligible agencies in providing loan repayment to eligible professionals for recruitment and retention. For CMHLRP, OMH is contracting directly with eligible agencies to provide this funding. Awarded agencies in turn must enter into Agency Loan Repayment and Service Commitment Agreement(s) with the professional(s) on whose behalf they applied. An authorized representative of the applicant agency is required to verify all eligibility requirements and attest to the agency's and the professional's eligibility in the [Application](#). Applications completed by the eligible professional will not be considered complete and may be rejected. Agencies may reapply on behalf of eligible professionals who applied on their own behalf and were rejected.

OMH will accept applications submitted by email by the agency or professional, so long as those applications are completed by an authorized representative of the agency and in accordance with the instructions set out in the Program Overview document. All questions and determinations regarding the application will be directed to the agency contact provided in the [Application](#). Applicant agencies are responsible for communicating updates regarding the application to the eligible professional(s).

3. Can programs in OMH State Operated Facilities apply for staff working in those programs?

No. The Community Mental Health Loan Repayment Program initiative is specific to the community-based providers of mental health programs licensed by OMH.

OMH Psychiatrists could be eligible to participate in the [OMH Psychiatrist Loan Repayment Program](#), please reach out to DANY@omh.ny.gov if you have questions.

4. Can programs licensed by other New York State agencies (e.g., OASAS) apply for professionals in those programs?

No. For this RFP, eligible applicant agencies must be providers of programs licensed by OMH, as outlined in FAQ #1 above. The CMHLRP has **separate** RFPs specific to children's practitioners in collaboration with the NYS Office of Children and Family Services (OCFS) which are/will be posted to the [OMH RFP page](#).

5. Can our agency apply on behalf of contractors or consultants?

No, unless they are an academically affiliated contractor that is approved by OMH. An academically affiliated contractor is defined as "a professional staffing relationship to facilitate academic connections between a school of medicine and a health care organization, in which medical professionals employed by the school of medicine provide services at health organization(s) in the community and/or a teaching hospital employs clinical staff through a

physician/medical services group.” If applying on behalf of an academically affiliated contractor, please make sure to specify and explain where asked in the [Application](#).

6. Which professional titles are eligible for this RFP? Why are (e.g.) social workers not included?

Eligible applicant agencies can apply on behalf of eligible psychiatrists, psychiatric nurse practitioners, and physician assistants for the CMHLRP 2025 Prescriber Round. The CMHLRP has **separate** RFPs specific to other licensed mental health clinicians which are/will be posted to the [OMH RFP page](#).

7. Who determines if a professional is eligible?

The eligible applicant agency, applying on behalf of the professional working in their eligible program(s), must evaluate whether they and/or the professional(s) meet all CMHLRP requirements and complete the Application as instructed. The applicant agency must maintain contemporaneous records for all claims related information and any other data or documents used to demonstrate that they and the professional were eligible to receive such award, including but not limited to the Agency Loan Repayment and Service Commitment Agreement(s). All records, data and other information will be made available to OMH for review upon request.

8. How should our agency verify the professional’s loan amount? What about their participation in PSLF? Is it okay if the loan is in forbearance or deferment?

We recommend the most current loan statement itself at the time of verification. Eligible professionals are responsible for supplying documentation to the applicant agency, including [PSLF qualifying payment counts](#) if applicable. Please also see FAQ #10 below.

Forbearance and deferment do not affect a professional’s eligibility for CMHLRP. However, we are requesting that this status be indicated on the application for our tracking purposes. Since payments are not required to be made when loans are deferred or in forbearance, professionals would not be required to make minimum monthly payments during the service commitment period for that time that they are in deferment or forbearance. However, any CMHLRP award funds should either be held by the applicant agency or, if distributed to the professional, applied in full to the professional’s student loan debt within 90 days after the end of their 3-year service commitment or 90 days after receiving the final payment from the agency, whichever is later.

9. How should our agency verify the other Eligible Professional requirements, such as their license?

Agencies have discretion in the way that they verify these requirements. Your agency’s human resources team may be able to advise, and the New York State Education Department hosts verification search sites for looking up licensure and permit information, including enforcement actions taken on a license/permit, for [psychiatrists](#) and [other professionals](#).

Agencies must maintain contemporaneous records for all claims related information and any other data or documents used to demonstrate that they and the professional were eligible to receive such award, including but not limited to the Agency Loan Repayment and Service

Commitment Agreement(s). All records, data and other information must be made available to OMH for review upon request.

10. Can our agency apply on behalf of a professional who is completing a service commitment with us for another loan repayment program?

No. Professionals simultaneously participating in any other loan repayment program (e.g., Doctors Across New York (DANY), NHSC Loan Repayment Program, Nurse Corps Loan Repayment Program, New York HHC's Behavioral Health Loan Repayment Program (BH4NYC), or any other such program), would **not** be eligible. Previous participation in another loan repayment program does not disqualify a professional for participation in CMHLRP, so long as the service commitment does not overlap, and the professional has remaining student loan debt.

Professionals participating in the Public Service Loan Forgiveness (PSLF) program with more than 40 payments left before forgiveness as of 12/21/25 may be eligible for their outstanding student loan debt, i.e. their qualifying educational debt due to be repaid before forgiveness. Applicant agencies must provide information regarding the professionals' monthly payment amounts and payments remaining before forgiveness in the [Application](#).

11. Can our agency apply on behalf of a professional who is considering other loan repayment options? When would they need to decide if they want to participate in CMHLRP?

If an eligible professional seeks out other loan repayment options during the application period and is then subsequently approved for a CMHLRP award, they must be able to withdraw from any other loan repayment program **before their CMHLRP start date**. Failure to do so will result in ineligibility.

12. What kinds of loan debt are eligible?

Agencies may apply on behalf of eligible professionals for the outstanding qualifying student loan debt the professional has at the time of application. Qualified educational loans are any loans in the eligible professional's name that were used to pay graduate or undergraduate tuition or related educational expenses and that were made by the federal or state government or a lending or educational institution approved under Title IV of the federal Higher Education Act.

Loans that are **not** eligible include:

- Loans for which the eligible professional incurred a service obligation that would not be fulfilled before the CMHLRP award start date.
- Loans owed by another person, including Parent PLUS Loans.
- Loans for which documentation cannot be produced.
- Loans not obtained by a government entity or lending institution approved under Title IV, such as private loans or personal lines of credit.
- Any loan amount that cannot be repaid, including loans already repaid, loans subject to cancellation, and loans or portions of loan debt that are due to be forgiven.

13. How many professionals can our agency apply for?

Agencies may submit applications for all eligible professionals working in their eligible programs. They will be required to provide application priority when applying in batches, which means if several applications are submitted at once the agency must indicate in what order applications should be reviewed and considered. Applications will be considered incomplete unless this prioritization is provided.

To ensure a fair and equitable access statewide and across programs, initial awards will be capped at \$150,000 annual funding (i.e., \$450,000 over the course of the 3-year awards) per eligible program and \$450,000 annual funding (i.e., \$1,350,000 over the course of the 3-year awards) per eligible agency. An eligible program is “a community mental health program provided by the applicant agency, subject to the jurisdiction of OMH, falling within the program type categories listed in the Eligible Applicants section of the Program Overview.” An eligible agency is “The applicant. A not-for-profit agency with 501(c)(3) incorporation, a for-profit agency, or a government entity that provides one or more eligible programs.” Funding is provided to agencies by OMH yearly in 1/3 installments over the course of the 3-year award.

14. What should be used for the CMHLRP Eligibility Start Date?

Agencies should enter a CMHLRP Eligibility Start Date reflective of the earliest date the professional would be fully eligible for CMHLRP. If the professional is already fully eligible, you may use as early as **10/21/25** for CMHLRP 2025 Prescriber RFP applications.

If the application is being used for recruitment, you would use the anticipated date the professional will begin working at the eligible program, or licensure date if later.

The deadline for the CMHLRP Eligibility Start Date for CMHLRP 2025 Prescriber RFP applications is **12/21/25**.

OMH will use the CMHLRP eligibility start date entered on the application to determine the service commitment and award start date. Please note the service commitment and award start date may differ from the CMHLRP eligibility date entered. The actual service commitment and award start date will ultimately be determined by both the professional’s eligibility and the timing of award approval.

You must notify OMH in a timely manner in writing of any changes should the award start date need to be updated after the application is submitted. Please note, eligibility must be maintained for the duration of the three-year service commitment.

15. Is there a minimum number of hours the professional needs to work for our agency to apply on their behalf?

There are no minimum hours required to apply. Agencies may apply for professionals for the clinical capacity schedule they provide at the agency’s eligible program(s).

A clinical capacity schedule is the minimum weekly work schedule the professional will work for the duration of the 3-year service commitment, for at least 45 weeks per calendar year, where at least 80% of those hours are clinical.

CMHLRP award amounts are calculated based on the professional’s clinical capacity schedule, with the maximum award eligibility being \$120,000 for psychiatrists or \$30,000 for PMHNPs/PAs

who provide at least 40 total and at least 32 clinical hours at one or more of the agency's eligible programs.

16. Should we submit our Agency Loan Repayment and Service Commitment Agreement(s) with our application(s)?

No. Agencies should enter into Agency Loan Repayment and Service Commitment Agreements with participating professionals upon receiving an award letter(s) from OMH. The Agency Loan Repayment and Service Commitment Agreements must be completed upon execution of the CMHLRP contract between the agency and OMH. The agency must attest to entering into these agreements as a deliverable for the contract with OMH and must maintain documentation of these agreements along with all other CMHLRP records, to be made available to OMH upon request for review.

17. Are there samples of the Agency Loan Repayment and Service Commitment Agreement available?

No, but an [example](#) of the Agency Loan Repayment and Service Commitment Agreement, with boilerplate language, is provided with additional instructions. OMH does not share other agencies' documents but has no restrictions against agencies sharing non-confidential information with one another.

Agencies must review their Agency Loan Repayment and Service Commitment Agreement(s) with their legal counsel.

18. Do professionals need to work in a direct care position, or can they be in a supervisor or leadership role at an eligible program?

Professionals need to work a clinical capacity schedule at your agency's eligible program(s), and CMHLRP award amounts are based on the clinical capacity schedule the professional works at those eligible program(s).

That is, an agency may apply for a professional for the hours they work at the eligible program(s) where at least 80% are clinical hours, defined as "Time spent on **direct care mental health services**... with clients, as well as time spent on documentation and follow-up of these encounters."

Please see the Award Amounts section of the CMHLRP 2025 Prescriber [RFP Program Overview](#) for more details and examples.

19. What is the "offerer" and who should complete the Sexual Harassment Prevention Certificate in the application?

The Sexual Harassment Prevention Certificate must be completed accurately and submitted with the application. The "offerer" should be your agency – the entity that offers Sexual Harassment Prevention Training and has a Sexual Harassment Prevention Policy.

We cannot speak to the specific contact at your agency, but we recommend reaching out first to your Human Resources department if you are unsure. The only stated restriction is that the form must be completed by an authorized representative of your agency, not the eligible professional on whose behalf your agency is applying.

The “Solicitation # and/or OMH descriptive name of solicitation” should read **CMHLRP 2025 Prescriber RFP**.

Application Determinations

20. Why did our application(s) get waitlisted? How do the \$150,000 and \$450,000 annual award maximums work?

Applications may be waitlisted due to either (1) unavailability of funding in requested region/profession or (2) applicant award maximum met due to criteria utilized to ensure fair allocation amongst eligible programs. To ensure a fair and equitable access statewide and across programs, initial awards will be capped at \$150,000 annual funding (i.e., \$450,000 over the course of the 3-year awards) per eligible program and \$450,000 annual funding (i.e., \$1,350,000 over the course of the 3-year awards) per eligible agency. For more information, please see the Allocation of Funding section of the [Program Overview](#).

Applications are reviewed and awards made on a first-come, first-served basis. Eligible applications by an agency after the award cap is met will be waitlisted prior to the application deadline. If funding remains available after the 10/20/25 application deadline, at the sole discretion of the Commissioner of the Office of Mental Health, awards may be reallocated to any other region/applicant with a waitlist. OMH reserves the right to prioritize applications waitlisted from eligible programs that either (1) have non-operational or offline licensed hospital inpatient psychiatric beds, (2) have not been awarded any funding in previous rounds of CMHLRP, (3) are located within rural counties (population of less than 100,000 per US Census data), or (4) were waitlisted due to unavailability of awards in any region/setting. Waitlisted applications prioritized for the same reason will be reviewed on a first-come, first-served basis, and criteria utilized for priority will be clearly defined by OMH.

21. How will I know if the application has been approved and how long will it take to find out?

OMH will review all applications in the order in which they are received and in a timely manner. All applications must be submitted to OMH.CMHLRP@omh.ny.gov. OMH will acknowledge receipt of each application and indicate if the application is complete or if further information is needed. If you do receive a response within 10 business days, please check your junk/spam folder and then, if needed, reach out to OMH.CMHLRP@omh.ny.gov. After an application is fully reviewed, applicants will be notified in writing by OMH whether the application is accepted, rejected or on waitlist. OMH will aim to conditionally approve applications regularly throughout the CMHLRP 2025 RFP application period but reserves the right to approve applications more or less frequently based on volume of applications. All award determinations will be completed following the close of the application period (10/20/25) and review of the waitlist by the Commissioner.

Eligible agencies with applications that were rejected for being incomplete will be able to resubmit before the application deadline of 10/20/25.

Not-for-profits entities are required to register in Grants Management in the State Financial System (SFS) and complete the Prequalification process in order for applications to be evaluated and any resulting contracts executed. Applications received from eligible not-for-profit applicants who have not been Prequalified by the application due date of 10/20/25, **cannot be**

evaluated; therefore, such applications will be disqualified from further consideration. OMH will regularly check the Prequalification status during the application period and will notify agencies whose applications have been disqualified from review in writing. Please note, the State reserves five (5) days to review submitted prequalification applications. Prequalification applications submitted to the State for review less than five (5) days prior to the RFP due date (10/20/25) may not be considered. Eligible not-for-profit agencies whose applications were disqualified and who become Prequalified may resubmit before the application deadline (10/20/25).

22. Will OMH provide updates on the awards that remain available for this RFP?

OMH may publicly post status updates to the [OMH RFP Page](#) of applications that have been conditionally awarded, depending on application volume. We will not share information regarding the status of applications still under review. We encourage you to apply on behalf of eligible professionals.

Changes to Application Information

23. What should we do the professional we applied for leaves our agency or becomes ineligible for some other reason after an award is made? What if they choose not to participate?

Eligible participating professionals will be expected to fulfill the full 3-year service commitment at the eligible program in which the award was made and maintain eligibility for the duration.

Awarded agencies must notify OMH at OMH.CMHLRP@omh.ny.gov should their participating professional become ineligible, or choose not to participate, to withdraw the award.

OMH will not send additional funds for withdrawn awards, and any CMHLRP funding already sent must be returned. Agencies are required to include a legally enforceable recoupment mechanism within their Agency Loan Repayment and Service Commitment Agreements for recouping any funding they may have distributed to the participating professional before withdrawal. CMHLRP awards are based on the specific eligibility of the agency and professional during the RFP application period; as such, awards are not transferable to other professionals working at an agency.

Once OMH is notified of a withdrawal, the professional will be withdrawn and cannot be reinstated. Should the professional be eligible for a future CMHLRP RFP, agencies may apply on behalf of withdrawn professionals so long as all CMHLRP funding has been repaid in full before time of application.

24. What should we do if the professional's clinical capacity schedule changes during the 3-year service commitment?

CMHLRP award amounts are based on the minimum clinical capacity schedule the professional commits to providing for the full 3-year service commitment. Should a professional's hours increase, the award would remain the same based on the lower hours provided initially. Should

the professional's total or clinical hours decrease, the full CMHLRP award amount would be prorated to reflect the lower clinical capacity schedule being provided, so long as the professional remains otherwise eligible.

25. What should we do if the professional chooses to take a different position in our agency or if we need to reassign them?

Eligible participating professionals will be expected to fulfill their 3-year service commitment pursuant to the agreement with the applicant agency in which the award was made. Agencies must request approval for a change in service location in writing to OMH.CMHLRP@omh.ny.gov if the professional will be transferring to a different eligible program(s) (see FAQ #1) within the agency. The eligible professional would be expected to maintain all other eligibility requirements in the new service location to maintain the award. The agency would need to request a deferral of the service commitment should there be a break in service between program assignments. Continuation of CMHLRP awards is at the discretion of the Commissioner of the Office of Mental Health and will be considered on a case-by-case basis.

If the eligible professional accepts a new job at a different agency, in a new role outside the eligible titles for this CMHLRP RFP, or in a new program not eligible for this round of CMHLRP, they would no longer be eligible for the current CMHLRP award.

26. If a professional we applied for leaves our agency or becomes ineligible before fulfilling the 3-year service commitment, do they get to keep the CMHLRP funds for the part of the commitment they completed?

No. CMHLRP funds are provided to agencies to support retention of clinical capacity workforce. Each CMHLRP award requires the participating professional to enter into a 3-year service commitment providing a clinical capacity schedule and maintaining eligibility for the full duration of the award, which will be 3 years excluding any deferral(s) of the service commitment.

Awarded agencies must notify OMH at OMH.CMHLRP@omh.ny.gov should their participating professional become ineligible, leave their agency, or choose not to participate, to withdraw the award.

OMH will not send additional funds for withdrawn awards, and any CMHLRP funding already sent must be returned. Agencies are required to include a legally enforceable recoupment mechanism within their Agency Loan Repayment and Service Commitment Agreements for any funding they may have distributed to the participating professional before withdrawal.

27. The professional working at my agency is planning to take parental leave during the 3-year service commitment; is that okay?

Agencies are authorized to approve deferrals for parental leave, military service, Family and Medical Leave (FMLA), or disability. Awarded agencies will notify OMH at OMH.CMHLRP@omh.ny.gov in writing and any deferral period will be added to the award term by moving the award/service commitment date to cover the time not being counted toward the professional's 3-year service commitment. Requests for deferrals for any other reason, excluding a reason that would make the professional ineligible, should be sent to OMH.CMHLRP@omh.ny.gov for review.

28. What if the professional's student loan debt changes during the 3-year service commitment?

Professionals are required to continue making monthly payments, unless in forbearance/deferment, so that their student loans do not enter delinquency or default. Additionally, all CMHLRP funding must be used for repayment of that student loan debt. As such, professionals' student loan debt is expected to decrease during their service commitment, both as they pay off their balances through these payments and as they/the agency apply CMHLRP funds. These decreases due to monthly payments and CMHLRP fund payments would not decrease the professional's eligible student loan debt in need of repayment for the purposes of award calculation. So long as the loan debt is not paid off in a way that would disqualify them from CMHLRP, such as payments from another loan repayment program, loan forgiveness before the end of their 3-year service commitment, or loan cancellation, and they maintain all other eligibility requirements for the full 3-year service commitment, they would remain eligible for the amount of student loan debt you, the agency, verified was in need of repayment at the time of application.

Payments and Participation After Award

29. How and when does our agency receive CMHLRP funds? What about the participating professional?

OMH will directly contract with and distribute funding to the eligible agency for CMHLRP awards as follows. **Applicant agencies must define payment terms between them (the agency) and their participating professionals within their Agency Loan Repayment and Service Commitment Agreements.**

OMH will distribute the funding to the eligible agency in annual installments, as follows:

- Payment 1 (Year 1): 1/3 of total award amount, not to exceed \$40,000 for psychiatrist or \$10,000 for PMHNP/PA.
- Payment 2 (Year 2): 1/3 of total award amount, not to exceed \$40,000 for psychiatrist or \$10,000 for PMHNP/PA.
- Payment 3 (Year 3): 1/3 of total award amount, not to exceed \$40,000 for psychiatrist or \$10,000 for PMHNP/PA.

Payment 1 (Year 1) will be made in a lump sum upon the successful completion of all the following:

- Agency Verification of Employment Attestation (within Application)
- Agency Verification of Professional's Qualifying Loan Attestation (within Application)
- Agency Verification of Professional's Eligibility (within Application)
- Agency Attestation of Completed and Signed Loan Repayment and Service Commitment Agreement
- Execution of the contract for the award between OMH and eligible program*

* Please be advised that execution of the contract between OMH and eligible agency will not be made until such time the contract is approved by both the NYS Office of the Attorney General and Office of the New York State Comptroller. The contracting process will not begin until the

application period (including any possible deadline extensions) has ended, the Commissioner has completed review of any waitlisted applications, and all award determinations have been finalized. Payment 1 is retroactive to the contract start date, which is the start date of the professional's 3-year service commitment, regardless of the timing of the contracting process.

Payment 2 will be made in a lump sum twelve (12) months after the award start date and Payment 3 will be made in a lump sum twenty-four (24) months after the award start date, both pending agency attestation to the participating professional's continued eligibility.

Note: Eligible licensed professionals must maintain eligibility and serve the full 3-year service commitment at the eligible program(s) with the awarded agency to be eligible for **any** CMHLRP funding. For more information, see the Agency Loan Repayment and Service Commitment Agreements section of the [Program Overview](#).

30. It's stated that professionals must apply any funds received from CMHLRP towards their student loans. How quickly must they make these payments?

OMH requires that any and all CMHLRP award funds be used for student loan debt repayment for the participating professional. However, agencies have discretion in the payment terms (timing, amounts, etc.) between them and the participating professional(s) working in their eligible programs within their Agency Loan Repayment and Service Commitment Agreements.

OMH recommends that all CMHLRP funds be applied to the professional's student loan debt no later than either 90 days after the end of their 3-year service commitment or 90 days after receiving the final payment from the agency, whichever is later.

Agencies have discretion to include additional requirements in their Agency Loan Repayment and Service Commitment Agreements regarding when professionals must pay CMHLRP to their loan debt and/or when they provide documentation of this repayment.

31. Does OMH have a portal our agency can use to track the status and payments for professionals we have participating in this and/or other CMHLRP RFPs/Rounds? Is there a way to be notified when a payment is being sent?

OMH does not have a portal but recommends agencies maintain information about their participating professionals and CMHLRP awards along with the records and documentation, such as the Agency Loan Repayment and Service Commitment Agreements, that agencies are required to keep on file. Agencies can reach out to OMH at OMH.CMHLRP@omh.ny.gov for information about their awards, contracts, and payments. To provide accurate information, OMH needs identifying details about the award/professional/contract. For example: the CMHLRP award number listed on the Award Letter, the contract number set up in SFS, and/or the particular RFP or Round the award was made in.

The designated payment contact person that your agency has set up in SFS should receive notification when payments are being sent, and in most cases these payments will reference the CMHLRP contract number. Payments are sent based on how your agency is set up to receive OMH contract payments in SFS.

Participating professionals should direct questions about payment to the Awarded Agency where they work and with whom they have entered into an Agency Loan Repayment and Service Commitment Agreement. This agreement must contain the payment terms between the awarded agency and the participating professional.

32. Is it required to report this loan repayment information anywhere on NYS tax returns (NYS-45 & NYS-45 ATT), IRS returns or employee W-2's?

Section 10908 of the Patient Protection and Affordable Care Act (PL 111-148) addresses federal taxability of state loan repayment programs that are not part of the Federal State Loan Repayment (SLRP) program. This section puts the state loan repayment programs on par with the federal/state SLRP programs in terms of federal taxability. The relevant text is as follows:

SEC. 10908. EXCLUSION FOR ASSISTANCE PROVIDED TO PARTICIPANTS IN STATE STUDENT LOAN REPAYMENT PROGRAMS FOR CERTAIN HEALTH PROFESSIONALS.

(a) IN GENERAL. —Paragraph (4) of section 108(f) of the Internal Revenue Code of 1986 is amended to read as follows:

"(4) PAYMENTS UNDER NATIONAL HEALTH SERVICE CORPS LOAN REPAYMENT PROGRAM AND CERTAIN STATE LOAN REPAYMENT PROGRAMS.—In the case of an individual, gross income shall not include any amount received under section 338B(g) of the Public Health Service Act, under a State program described in section 338I of such Act, or under any other State loan repayment or loan forgiveness program that is intended to provide for the increased availability of healthcare services in underserved or health professional shortage areas (as determined by such State)."

(b) EFFECTIVE DATE — The amendment made by this section shall apply to amounts received by an individual in taxable years beginning after December 31, 2008.

Based on the above text, loan repayment funds under the OMH CMHLRP should be exempt from federal taxes. However, the above should not be construed as binding tax or legal advice. **Please consult your tax professional for more information about your specific tax situation, particularly as it relates to New York State taxes.**

33. It says that the year 2 and year 3 payments from OMH to our agency are dependent on additional attestations? How will we know when to complete those and where do we submit them?

OMH will reach out to the agency contact(s) you provide in your application several months ahead of the year 2 and year 3 payment liability dates for these attestations. We will provide the necessary forms and any specific instructions at that time. You would submit the attestation forms as email attachments to OMH.CMHRLP@omh.ny.gov.

During the award period, agencies are required to maintain contemporaneous records for all claims related information and any other data or documents used to demonstrate that they and the professional were eligible to receive such award, including but not limited to the Agency Loan Repayment and Service Commitment Agreement(s). Additionally, agencies should be informing OMH of any changes that impact eligibility in a timely manner by writing to OMH.CMHRLP@omh.ny.gov; please see the Changes to Application section of the CMHLRP

2025 Prescriber RFP [Program Overview](#) for more specifics. All records, data and other information will be made available to OMH for review upon request.