



HBCI Traditional Round 3 Questions and Answers

1. Would Kings County in Brooklyn be eligible to apply for this?

ANSWER – Kings County is not an eligible county to be covered, but applicants who meet the required eligibility criteria on Page 7 of the RFP can apply. Please see page 5 of the RFP for the list of eligible counties to be covered.

2. If applying for more than one county, does each county need to be submitted as a separate RFP/application or can/should they be submitted as one RFP/application?

ANSWER – Please see page 5 of the RFP; applicants may submit one application to serve more than one county with one team. Applicants seeking more than one team need to submit a separate application for each team.

3. In SFS, question #1, it indicates everything, including attachments, should be combined in one PDF and uploaded. Regarding attachments, it is only referring to any additional attachments mentioned in the narrative, not the Provider Contact Form or the Sexual Harassment Certification, since they are considered separate attachments – is that correct?

ANSWER - Yes

4. In SFS, question #1, it also indicates the Budget Narrative is included in the template document and should be answered there and not in a separate upload. Is the Budget Narrative considered the responses to question 6.6.2 only? Or is there other information you're expecting to see in the budget narrative piece (i.e. calculations that back up, such as telephone costs: \$30x12 months = \$360).

ANSWER – Technically, the answer to your question is yes. But upon drafting a response to this question, it was noted that the number for the Financial Section on the template is incorrectly labeled. It should be 6.7 for the header and 6.7.a and 6.7.b for the questions. To underscore, please refer to question 6.7.b in the RFP - Proposal Narrative for requirements.

5. Can funding from this grant be used to fund a portion of an Administrative Assistant for the HBCI Team?

ANSWER – Applicants' submitted budgets should contain all relevant funding and expenses, including a livable wage for all HBCI staff.

6. Can funding from this grant be used to fund a portion of a Peer Advocate for the HBCI Team?

ANSWER – Please see #5.

7. Can funding from this grant be used to fund a consulting Psychiatric Prescriber?

ANSWER – Please see #5.

8. Can funding from this grant be used for HBCI team members training?

ANSWER – Please see #5. Also, OMH will provide technical assistance for awarded programs.

9. Proposals must include a 5-year budget. If awarded, is funding guaranteed for 5 years?

ANSWER - It is intended that the awards for this RFP result in 5 year contracts.