



## Office of Mental Health

### HealthySteps June 2025 Expansion RFP#OMH148 Questions & Answers

**Q1. We have a practice that was previously a HealthySteps site in the past, but its HS status has lapsed and it is not currently an active HealthySteps site. Can we apply to bring HealthySteps to this site, or would it be considered a current HealthySteps practice?**

A1. Yes, if a site is not listed on the HealthySteps Practice Directory at the time of application or has not accepted or anticipate funding from the OMH HealthySteps RFAs released in June 2022, November 2022, June 2023, or August 2024 sites are eligible to apply. See Section 1.D. Eligible Applicants.

**Q2. If our proposed site is awarded a HealthySteps grant but later merges with another pediatric practice that already has HealthySteps, would both grants be permitted to continue operating under the merged entity?**

A2. No. If the two sites merge into one physical site location, only one physical site location would be eligible to receive the funding amount per site as outlined in Section 1. F. Operating Funding. In the event of a merger or consolidation, awardees must notify the OMH HealthySteps program lead for review and prior approval as outlined in the RFA at the end of Section 1.I. Process for Awarding Contracts Initial Awards and Allocations.

**Q3. If I am an organization that has multiple sites, do I submit an application for each of those sites and do each of my separate sites receive their own funding?**

A3. Yes. Each practice location must submit a separate and complete application. See Section 1.D. Eligible Applicants. Yes. Each awarded site would receive funding as outlined in the RFA. See Section 1.F. Operating Funding.

**Q4. Are applicants allowed to submit multiple proposals as long as their various proposals are all for separate physical sites (that all meet the HealthySteps eligibility criteria)?**

A4. Yes. Each practice location must submit a separate and complete application for each physical site location. See Section 1.D. Eligible Applicants.

**Q5. The grant specifies that providers must be hired directly by a pediatrician and not subcontracted to another agency. Would there be flexibility for service delivery in remote or zero-access rural areas where pediatric offices may be unavailable or scarce? Could a remote service model be considered in such cases?**

A5. No. Eligible applicants are pediatric, or family medical practices located in New York State whose population includes children ages 0-3 years and deliver or have the potential to deliver well-child visits in the pediatric or family medicine setting. See Section 1.D. Eligible Applicants. No. The National Office requires that a HealthySteps Specialist is expected to participate in team-based well-child visits **in-person**, as an integrated member of the care team. See Section 1.E. Program Requirements 1. HealthySteps Specialist (HSS).

**Q6. We are exploring whether an entity-to-entity model—where our organization partners directly with pediatricians and delivers services from within their offices—would be allowable under this structure. Would this approach meet the intent of the RFA, or would further clarification be needed?**

A6. Eligible applicants are pediatric, or family medical practices located in New York State whose population includes children ages 0-3 years and deliver or have the potential to deliver well-child visits in the pediatric or family medicine setting. See Section 1.D. Eligible Applicants. Each practice location must submit a separate and complete application. See 1.E. Program Requirements. As part of this funding, each applicant will be required to attest to complying with all fourteen (14) program requirements. See 1.E. Program Requirements.

**Q7. Could you confirm if NYC boroughs (Kings, Queens, Brooklyn) as well as Westchester, Nassau, and Suffolk counties are eligible service areas under this funding opportunity?**

A7. Yes. Practices located in the NYC boroughs, Westchester, Nassau, and Suffolk counties are eligible to apply if they meet eligibility criteria as outlined in Section 1.D. Eligible Applicants. Also see Section 1.I. Process for Awarding Contracts Initial Awards and Allocations. Reference Table 4. Distribution of Awards per Region.

**Q8. I have a question pertaining to the HealthySteps RFA regarding eligibility I was hoping you could help clarify. Specifically, the requirements say you need to service a minimum of 100 patients ages 0-3, but do those patients have to have an assigned PCP provider in the practice or just get services rendered by a PCP in the practice?**

A8. For the purpose of this RFA, the minimum number of patients is the total number of patients who received services at the practice ages 0-3, regardless of if they have an assigned PCP.

**Q9. Could you please clarify whether sites with an existing HealthySteps program may apply for this funding to expand their current program?**

A9. No. An existing HealthySteps program would not be eligible for apply to expand their current program. See Section 1.D. Eligible Applicants.