



**Office of
Mental Health**

Community Mental Health Loan Repayment Program: Mental Health Clinicians

CMHLRP 2026 MH Clinicians RFP

Program Overview

Application Deadline: March 20, 2026

Email Applications to: OMH.CMHLRP@omh.ny.gov

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CMHLRP 2026 MH Clinicians RFP Overview

The Office of Mental Health (OMH) is awarding state aid grants to providers of eligible community mental health programs who wish to offer student loan repayment funds to eligible new or existing licensed master social workers (LMSWs), licensed clinical social workers (LCSWs), licensed mental health counselors (LMHCs), licensed marriage and family therapists (LMFTs), licensed creative arts therapists (LCATs), licensed occupational therapists (OTR/Ls or OT/Ls), licensed psychoanalysts, and licensed psychologists, (eligible professionals, hereafter).

Applicants may apply for an award based on the professional's clinical capacity schedule, with an award maximum of \$30,000 over three years, not to exceed the professional's total qualified loan debt.

This guidance provides information on the **CMHLRP 2026 MH Clinicians RFP** for prospective applicant agencies considering applying on behalf of eligible professionals working in or newly hired to community mental health programs. Additional guidance can be found on the [OMH RFP page](#).

Applications are due by 3/20/26 and should be submitted by email attachment to OMH.CMHLRP@omh.ny.gov.

Eligibility Requirements

Eligible Applicants

Eligible applicants are not-for-profit agencies with 501(c)(3) incorporation, for-profit agencies, or government entities that provide **community mental health programs** licensed or authorized by OMH in one of the below program type categories:

- Assertive Community Treatment (ACT) teams & Children and Youth ACT teams
- Certified Community Behavioral Health Clinic (CCBHC)
- Children and Family Treatment and Support Services (CFTSS)
 - CFTSS: Other Licensed Practitioner (OLP)
 - CFTSS: Community Psychiatric Support and Treatment (CPST)
 - CFTSS: Crisis Intervention (CI)
- Children's Crisis Residence
- Children's Day Treatment
- Children's Mental Health and Rehabilitation Services (CMHRS)
- Community Oriented Recovery and Empowerment (CORE): Community Psychiatric Support and Treatment (CPST)
- Community Residence, Children & Youth
- Comprehensive Psychiatric Emergency Programs (CPEPs)
- Continuing Day Treatment (CDT)

- Crisis Stabilization Centers (Intensive & Supportive)
- Home Based Crisis Intervention (HBCI)
- Inpatient Psychiatric Units under Article 28 and Article 31
- Intensive Crisis Residence
- Mental Health Outpatient Treatment and Rehabilitative Services (MHOTRS)
- Mobile Crisis Services
- OnTrackNY Coordinated Specialty Care First Episode Psychosis Program
- Partial Hospitalization (PH)
- Personalized Recovery Oriented Services (PROS)
- Residential Crisis Support
- Residential Treatment Facilities - Children & Youth

Note: this opportunity is open to community-based providers; state operated facilities are not eligible.

Professional Eligibility Requirements

Eligible agencies may apply on behalf of mental health clinicians who meet all the following requirements **by the award start date and for the duration of the 3-year service commitment:**

- Are a U.S. citizen, permanent resident alien holding an I-155 or I-551 card (green card)
- Are licensed to practice in New York State as an LMSW, LCSW, LMHC, LMFT, LCAT, OTR/L or OT/L, psychoanalyst, or psychologist
- Are in good standing with the New York State Education Department
- Have qualified student loan debt that can be repaid
- Are not in breach of a health professional service obligation to federal, state, or local government, do not have any judgment liens arising from federal or state debt, and are not delinquent in child support payments
- Are not fulfilling a service commitment for any other loan repayment program where the commitment period of that repayment program would overlap or coincide with the CMHLRP service commitment period
- If participating in the Public Service Loan Forgiveness (PSLF) Program, have at least 40 payments before forgiveness remaining as of 5/21/26
- Are not the recipient of a current or past CMHLRP award, unless such award was withdrawn and any CMHLRP funding received has been repaid in full before time of application to this RFP

- Work a clinical capacity schedule (see Award Amounts below for more information) providing direct care mental health services, assessment, and treatment, within the professional's licensed scope of practice at the applicant agency's eligible program(s)

Notes: the eligible applicant agency is responsible for verifying the professional's eligibility, maintaining records of any documents used to verify eligibility, and providing those records to OMH for review upon request. The professional is responsible for providing information and documentation to the applicant agency.

Applications must be completed by an authorized representative of the applicant agency; applications completed by eligible professionals on their own behalf will be rejected.

Academically affiliated contractors may be eligible subject to OMH approval. Additional information **must** be provided in the [Application](#) in Section B, Question 1. Please refer to the [Definitions & Background](#) document for more information.

Diversity, Equity, and Inclusion Set Aside Requirements

Eligible agencies may apply for award funding set aside for an eligible professional who, as a member of a group traditionally underrepresented in the mental health field, provides culturally competent care for populations underserved in mental health:

- African American
- Alaskan Native
- Black
- American Indian
- Asian
- Hispanic
- Individual with a Disability
- Latine/x
- LGBTQ+
- Middle Eastern
- Native Hawaiian
- North African
- Pacific Islander

Applicants must submit the Professional Verification of Diversity, Equity and Inclusion Set Aside Eligibility, Attachment B with their [Application](#) to be considered for this set aside funding.

Attachment B must be completed **by the nominated professional**.

Prequalification Requirement

Pursuant to the New York State Division of Budget Bulletin H-1032, dated June 7, 2013, New York State has instituted key reform initiatives to the grant contract process which require not-

for-profits to register in Grants Management in the State Financial System (SFS) and complete the Prequalification process in order for applications to be evaluated and any resulting contracts executed.

Applications received from eligible not-for-profit applicants who have not been Prequalified by the application due date of 3/20/26, **cannot be evaluated**; therefore, such applications will be disqualified from further consideration.

Applicants that are for-profit or government entities are exempt from Prequalification but **must still register in Grants Management in SFS** to receive a contract if an award is made.

Please do not delay in beginning and completing the Prequalification process. The State reserves five (5) days to review submitted prequalification applications. **Prequalification applications submitted to the State for review less than five (5) days prior to the RFP due date of 3/20/26 may not be considered**. Applicants should not assume their prequalification information will be reviewed if they do not adhere to this timeframe.

Sexual Harassment Prevention Certification Requirement

State Finance Law Section 139-I requires applicants on state procurements to certify that they have a written policy addressing sexual harassment prevention in the workplace and provide annual sexual harassment training (that meets the Department of Labor's model policy and training standards) to all its employees.

Applications that do not contain the Sexual Harassment Prevention Certification may not be considered for award; provided, however, that if the applicant cannot make the certification, the applicant may provide a statement with their application detailing the reasons why the certification cannot be made. A template certification document is being provided as part of this RFP. **Applicants must complete and return the certification with their application or provide a statement detailing why the certification cannot be made.**

Gender-Based Violence and the Workplace Certification

State Finance Law §139-m requires all vendors bidding on state contracts to implement and attest to a Gender-Based Violence and the Workplace policy. Applicants on state procurements must certify that they have a written policy addressing gender-based violence and the workplace that meets the minimum requirements of State Finance Law §139-m.

Applications that do not contain the Gender-Based Violence and the Workplace Certification may not be considered for award; provided however, that if the applicant cannot make the certification, the applicant may provide a statement with their bid detailing the reasons why the certification cannot be made. A template certification document is being provided as part of this RFP. **Applicants must complete and return the certification with their application or provide a statement detailing why the certification cannot be made.**

Qualified Student Loan Debt

To qualify for this program, an eligible professional must have educational loan debt that is eligible for repayment. Qualified educational loans or student loan debt includes the principal, interest, and related expenses of outstanding government (federal, state, or local) and

commercial (private) student loans for undergraduate or graduate education obtained by the professional for school tuition, other reasonable educational expenses, and reasonable living expenses. The educational loans must be obtained prior to the date the agency submits its application. Personal loans or loans owed by an individual other than the eligible professional do not qualify.

Consolidated or refinanced loans may be considered eligible for repayment if they are from a government (federal, state, or local) or private student loan lender and consists solely of qualifying educational loans for the professional. The eligible professional is required to provide the applicant agency with documentation of their student loan debt, and the agency must be able to verify through that documentation that the loan debt pertains exclusively to the undergraduate or graduate education of the eligible professional.

Eligible professionals tracking payments toward Public Service Loan Forgiveness (PSLF) must have **at least 40 payments remaining before forgiveness as of 5/21/26**. The eligible professional must provide documentation of payments tracked toward PSLF, and the applicant agency must verify and provide this information in the [Application](#) Section C, Question 4. Awarded agencies are required to communicate any changes in PSLF status during the 3-year service commitment to OMH.CMHLRP@omh.ny.gov.

In addition to the eligibility requirements at time of application (see the Professional Eligibility Requirements section on p. 4 for more), the participating professional must maintain their student loans in good standing. Unless in student loan forbearance or student loan deferment, they must continue to make their monthly loan payments during the CMHLRP service commitment. Student loan forbearance and student loan deferment are temporary periods during which a student loan borrower is not required to make payments which are approved by the student loan lender and/or servicer. This repayment status is typically indicated on student loan statements. Participating professionals will become ineligible for CMHLRP 2026 MH Clinicians awards if their student loans enter default. Additionally, any CMHLRP award funds received must be applied to the balance of the participating professional's student loan debt.

Application Submission and Review Process

Submission

Eligible agencies are required to apply **on behalf of** eligible professionals for funds to be used to repay qualified educational loan debt, over a three-year period, up to the balance of total student loan debt, not to exceed \$30,000. The application **must** be completed and signed by an authorized representative of the applicant agency and all follow-up questions and application determinations will be communicated directly to the agency contact(s) listed in the application.

The Application Instructions and Form are posted to the OMH RFP page for the [CMHLRP 2026 MH Clinicians RFP](#). **Eligible agencies must submit their applications by email to OMH.CMHLRP@omh.ny.gov by 3/20/26.**

Review

OMH will review all applications in the order in which they are received and in a timely manner. Eligible agencies applying on behalf of multiple eligible professionals simultaneously **must** include a priority order in which they would like those applications reviewed. Multiple applications submitted at the same time will **not** be processed until a **priority order** is provided.

Notification of Award Decision

All applicants shall be notified in writing by OMH whether the application is accepted, rejected, or waitlisted. Applicants who submit an application that is deemed ineligible or who withdraw an application may resubmit a new application before the application deadline of 3/20/26.

Applications by eligible agencies will be selected for an award on a first-come, first-served basis if their applications are complete and meet the minimum threshold for an award and funding remains available by region and/or program category. Applications may be waitlisted due to either (1) unavailability of awards in requested region/set aside or (2) applicant award maximum met due to criteria utilized to ensure fair allocation amongst eligible agencies. When funding has been depleted to a level such that the eligible agency's total requested funding amount cannot be met, at the sole discretion of the Commissioner of the Office of Mental Health, the agency may be offered a reduced award amount.

Changes to Application

Applicants are required to notify OMH.CMHLRP@omh.ny.gov of **any** changes to application information and eligibility in a timely manner during the application period and at any time during the 3-year service commitment for awards.

Withdrawal

An eligible agency may withdraw an application at any time by notifying OMH in writing to OMH.CMHLRP@omh.ny.gov. Agencies may submit a new application for this professional to be considered for the CMHLRP 2026 MH Clinicians RFP by 3/20/26.

An eligible agency who receives an award but has staff who are subsequently unable to complete the 3-year service commitment or who fail to meet any of the eligibility requirements of the award or resulting contract must notify OMH in writing to OMH.CMHLRP@omh.ny.gov to withdraw the award.

Once OMH has been notified in writing of a withdrawal, the award and participating professional will be withdrawn from the program and cannot be reinstated. The eligible agency will be required to return any CMHLRP funding received (please see the Agency Loan Repayment and Service Commitment Agreements section on p. 12). The agency may reapply on behalf of the professional to a future round of CMHLRP to which they and the professional are eligible, so long as all CMHLRP funding for the original award has been returned.

Change in Location of Service Commitment

Eligible participating professionals will be expected to fulfill their 3-year service commitment at the agency's eligible program(s) where the award was made. The awarded agency must notify OMH in writing at OMH.CMHLRP@omh.ny.gov of changes in program assignment for approval of continuation of the CMHLRP award, at the discretion of the Commissioner of the Office of Mental Health. Changes in service location will be considered on a case-by-case basis based on the eligibility requirements of the specific CMHLRP RFP.

Deferral of Service Commitment

Eligible agencies are permitted to authorize participating professionals to defer their service commitments for parental leave, military service, Family and Medical Leave (FMLA), or disability. The eligible agency shall notify OMH in writing at OMH.CMHLRP@omh.ny.gov, and any deferral periods will be added to the award end date specified in the award. Requests for deferrals for any other reason, excluding any reason that would otherwise make a professional ineligible, should be sent to OMH.CMHLRP@omh.ny.gov for approval.

Change in Clinical Capacity Schedule

CMHLRP award amounts are based on the minimum clinical capacity schedule the professional commits to providing for the full 3-year service commitment. Should the professional's total or clinical hours decrease, the full CMHLRP award amount would be prorated to reflect the baseline clinical capacity schedule being provided, so long as the professional remains otherwise eligible. Should a professional's hours increase, the award would remain the same based on the baseline hours provided initially.

Award Amounts

Eligible agencies can apply for a CMHLRP award, the amount of which will be based on the eligible professional's clinical capacity schedule and not to exceed the eligible professional's total qualified student loan debt or the **maximum award** amounts, as follows:

- \$30,000 over three years for eligible licensed mental health professionals who provide at least 40 total and at least 32 clinical hours per week at the applicant agency's eligible program(s) for at least 45 weeks per calendar year.

The eligible professional's clinical capacity schedule represents the minimum weekly hours the professional will work at the agency's eligible program(s) for the **duration** of the 3-year service commitment for at least 45 weeks per calendar year, where at least 80% of those hours are **clinical hours**. Clinical hours are time spent on direct care mental health services with clients, (mental health assessment and treatment services provided within that professional's scope of practice), as well as time spent on documentation and follow-up of these encounters.

Unless otherwise approved in writing by OMH, schedules should not be compressed to the point of shifts greater than 12 hours in any 24-hour period. Time spent in on-call status should not be applied toward the clinical capacity schedule.

Awards will be based on the **minimum** clinical capacity schedule of the eligible professional in the case of a variable schedule; hours worked in excess of the eligible professional's minimum clinical capacity schedule shall not be applied to any other workweek or averaged.

Agencies may apply on behalf of professionals who work at more than one eligible program within their agency for the total hours that professional works at those eligible programs. Information about multiple programs should be provided in the [Application](#) Section A Question 6 and Section B Question 3.

Award Amount Examples:

- A psychologist works 35 hour/week schedule with 24 clinical hours. As 24 is less than 80% of 35, this award would be prorated instead based on 30 hours ($24/30 = 80\%$). This

professional could be eligible for a prorated total award of up to \$22,500 over a three-year period, (30 hours being 75% of the 40 hours/week required for full-time capacity and \$22,500 being 75% of the full award amount of up to \$30,000 over a three-year period).

- An LCSW works different schedules throughout the year – between 10 and 15 hours/week, consistently meeting the 80% clinical capacity schedule requirement. This professional could be eligible for a prorated total award up to \$7,500 over a three-year period, (based on the minimum schedule they work, 10 hours, being 25% of the 40 hours/week required for full-time clinical capacity and \$7,500 being 25% of the full award amount of up to \$30,000 over a three-year period for LCSWs).
- An OT/L works 22 hours per week with 18 clinical hours. As at least 80% of the OT's hours are clinical, this professional could be eligible for a total award up to \$16,500 over a three-year period, (22 hours being 55% of the 40 hours/week required for the maximum award amount and \$16,500 being 55% of the maximum award amount of up to \$30,000 over a three-year period for OTs).

Allocation of Funding

Each OMH region and the Diversity, Equity, and Inclusion set aside shall be allocated funding for CMHLRP awards as specified in **Table 1: CMHLRP 2026 MH Clinicians RFP Funding**

Allocations below. In addition to criteria by region/set aside, to ensure a fair and equitable access statewide and within and across agencies, initial awards will be capped at \$300,000 over the course of the 3-year awards per eligible program and \$900,000 over the course of the 3-year awards per eligible agency.

An eligible program is “a community mental health program provided by the applicant agency, subject to the jurisdiction of OMH, falling within the program type categories listed in the Eligible Applicants section of the Program Overview.” An eligible agency is “The applicant. A not-for-profit agency with 501(c)(3) incorporation, a for-profit agency, or a government entity that provides one or more eligible programs.” These allocations are based on a composite of information including existing licensed capacity and staffing, number of locations, and anticipated staffing needs.

Once the allocated funding is exhausted within a region/set aside or an applicant has met the program or agency cap, a waitlist of additional applications will be kept.

If funding remains after initial awards are made through 3/20/26, at the sole discretion of the Commissioner of the Office of Mental Health, awards may be reallocated to any other region/applicant on the waitlist. OMH reserves the right to prioritize applications from eligible agencies that were waitlisted due to unavailability of awards in any region/set aside or due to agency/program caps where (1) the agency has not been awarded any funding in previous rounds of CMHLRP, (2) the professional works in a rural county (population of less than 100,000 per [US Census data](#)), or (3) the agency has non-operational or offline licensed hospital inpatient psychiatric beds. Waitlisted applications prioritized for the same reason will be reviewed on a first-come, first-served basis, and criteria utilized for priority will be clearly defined by OMH. The Commissioner will revisit distribution and reallocation of any available awards at least once each fiscal year. Allocations are subject to change as licensed mental health clinician shortages and other program needs are identified. When funding has been depleted to a level such that the eligible agency's total requested funding amount cannot be met, at the sole

discretion of the Commissioner of the Office of Mental Health, the agency may be offered a reduced award amount.

OMH Regions



Table 1: CMHLRP 2026 MH Clinicians RFP Funding Allocations

| Region/Set Aside | Yearly Funding | Total Funding (over 3 years) |
|----------------------|--------------------|------------------------------|
| Central NY | \$650,000 | \$1,950,000 |
| Hudson River | \$850,000 | \$2,550,000 |
| Long Island | \$500,000 | \$1,500,000 |
| New York City | \$650,000 | \$1,950,000 |
| Western NY | \$850,000 | \$2,550,000 |
| Set Aside | \$1,500,000 | \$4,500,000 |
| Statewide | \$5,000,000 | \$15,000,000 |

The above represents the total funding allocated for CMHLRP awards over the course of 3 years. Each CMHLRP award has a 3-year term, with 3 annual payments; please see below Distribution of Funding for more.

Table 2: CMHLRP 2026 MH Clinicians RFP Minimum Award Capacity

| Region/Set Aside | Minimum Awards Available |
|----------------------|--------------------------|
| Central NY | 65 |
| Hudson River | 85 |
| Long Island | 50 |
| New York City | 65 |
| Western NY | 85 |
| Set Aside | 150 |
| Statewide | 500 |

The above is provided for reference and represents the *minimum* number of awards available by region and set aside given the funding allocated. If funding remains available for a region/set aside, additional awards will be made within the funding capacity (as outlined in Table 1) on a first-come, first-served basis, not to exceed the program and agency funding caps, prior to the waitlist regardless of whether the minimum award numbers in Table 2 have been met or exceeded.

Distribution of Funding

OMH will contract with and distribute funding directly to the awarded agency for CMHLRP awards. Awarded agencies **must** define payment terms for distributing CMHLRP funds to their participating professional(s) within their **Loan Repayment and Service Commitment Agreement(s)** (see the Agency Loan Repayment and Service Commitment Agreements section below for more).

OMH will distribute the funding to the eligible agency in annual installments, as follows:

Payment 1 (Year 1): 1/3 of total award amount will be made in a lump sum upon the successful completion of **all** the following:

- **Application** form verifying all eligibility requirements
- **LRSC Agreement Attestation** acknowledging Agency Loan Repayment and Service Commitment Agreement requirements (will be emailed to agency contacts following the application period)
- **Execution of the Contract** for the award between OMH and eligible agency. Please be advised that the contracting process will not begin until the application period (including any possible deadline extensions) has ended, the Commissioner has completed review of any waitlisted applications, and all award determinations have been finalized. Contracts between OMH and eligible agency will not be considered executed until contracts have been reviewed and approved by the NYS Office of the Attorney General and Office of the New York State Comptroller as appropriate. Payment 1 is retroactive to the contract start date, which is the start date of the professional's 3-year service commitment, regardless of the timing of the contracting process.

Payment 2 (Year 2): 1/3 of total award amount will be made in a lump sum twelve (12) months after the contract start date pending agency attestation to the participating professional's continued eligibility for CMHLRP (attestation forms will be emailed to agency contacts ahead of payment 2 liability dates).

Payment 3 (Year 3): 1/3 of total award amount will be made in a lump sum twenty-four (24) months after the contract start date pending agency attestation to the participating professional's continued eligibility for CMHLRP (attestation forms will be emailed to agency contacts ahead of payment 3 liability dates).

Note: Eligible licensed professionals must maintain eligibility and serve the **full** 3-year service commitment to be eligible for **any** CMHLRP funding. For more information, see the Agency Loan Repayment and Service Commitment Agreements section below.

Agency Loan Repayment and Service Commitment Agreements

For each CMHLRP award, the applicant agency **will be required to** enter into an Agency Loan Repayment and Service Commitment Agreement with the participating professional. Loan Repayment and Service Commitment Agreements are not required at time of application but should be completed upon execution of the contract between OMH and the applicant agency should the agency's application(s) be approved for an award. As outlined above in Distribution of Funding, awarded agencies must complete the LRSC Agreement Attestation prior to Payment 1.

Agencies must consult with their legal counsel on the accuracy of information contained within the agreement and revise the agreement to meet the specific conditions of the Agency and Professional pursuant to their award(s) under the CMHLRP. Agencies may use their own standard agreement, so long as **the requirements of CMHLRP award(s), as follows**, are met:

- Participating professional **eligibility requirements** including the 3-year service commitment at the agency's eligible program(s) as specified in the CMHLRP Award Letter; the LRSC Agreement(s) must indicate that the participating professional(s) maintain all eligibility requirements for the duration of the **full** 3-year service commitment to receive any CMHLRP award funds.
- The **award start and award end dates as specified in the CMHLRP Award Letter**; any deferrals of the service commitment are to be communicated to OMH and reflected in the LRSC Agreement.
- Your agency's **payment terms** for distribution of funds to the participating professional including **timing and amounts**.
- A **legally binding mechanism for recouping CMHLRP funds in the case of withdrawal** for any reason, including ineligibility and failure to complete the 3-year service commitment. Agencies have discretion in the specifics of this mechanism.

Agencies have discretion in the payment terms with their participating professionals but must **specify** and **follow** these terms. Agencies have discretion in the specifics of their recoupment mechanism, but it must be **included** and must be **legally enforceable**. Agencies must work with their legal counsel to determine the most appropriate recoupment mechanism for their organization.

Agencies must maintain contemporaneous records for all claims related information and any other data or documents used to demonstrate that an employee was eligible to receive such award, including but not limited to the Agency Loan Repayment and Service Commitment Agreement. All records, data and other information will be made available to OMH for review upon request.

Tax Issues

Section 10908 of the Patient Protection and Affordable Care Act (PL 111-148) addresses

federal taxability of state loan repayment programs that are not part of the Federal State Loan Repayment (SLRP) program. This section puts the state loan repayment programs on par with the federal/state SLRP programs in terms of federal taxability. The relevant text is as follows:

SEC. 10908. EXCLUSION FOR ASSISTANCE PROVIDED TO PARTICIPANTS IN STATE STUDENT LOAN REPAYMENT PROGRAMS FOR CERTAIN HEALTH PROFESSIONALS.

(a) **IN GENERAL.** —Paragraph (4) of section 108(f) of the Internal Revenue Code of 1986 is amended to read as follows:

"(4) PAYMENTS UNDER NATIONAL HEALTH SERVICE CORPS LOAN REPAYMENT PROGRAM AND CERTAIN STATE LOAN REPAYMENT PROGRAMS.—In the case of an individual, gross income shall not include any amount received under section 338B(g) of the Public Health Service Act, under a State program described in section 338I of such Act, or under any other State loan repayment or loan forgiveness program that is intended to provide for the increased availability of healthcare services in underserved or health professional shortage areas (as determined by such State)."

(b) **EFFECTIVE DATE** — The amendment made by this section shall apply to amounts received by an individual in taxable years beginning after December 31, 2008.

Based on the above text, loan repayment funds under the CMHLRP should be exempt from federal taxes. However, the above should not be construed as binding tax or legal advice.

Please consult your tax professional for more information about your specific tax situation, particularly as it relates to New York State taxes.

Administrative Requirements

Issuing agency

This State Aid funding opportunity for eligible agencies is issued by the Office of Mental Health (OMH). OMH is responsible for the requirements specified herein and for the evaluation of all applications. This funding opportunity has been posted on the [OMH public website](#).

Frequently asked questions and answers, example boilerplate Loan Repayment and Service Commitment Agreement, as well as any updates and/or modifications, may also be posted on the above website.

Questions

Questions regarding this funding opportunity and application materials should be submitted to: OMH.CMHLRP@omh.ny.gov.

Prospective eligible agency applicants should note that all clarifications and exceptions, including those relating to the terms and conditions of the contract, should be requested prior to the submission of an application.

To the degree possible, each inquiry requiring additional clarification should cite the application section, paragraph, or numbered item to which it refers. OMH will make every attempt to answer all questions and respond and, as appropriate, post updates to the Frequently Asked Questions

(FAQs) for the CMHLRP funds.

Questions and Answers received by 3/13/26 will be posted and updated as necessary (i.e., as they are posed by interested applicants) and in a timely manner. Please make sure to monitor [OMH's website](#) for any updates and announcements.

Issuing Officer/Designated Contact

OMH has assigned an Issuing Officer for this project. The Issuing Officer or a designee shall be the sole point of contact regarding the RFP from the date of issuance of the RFP until the issuance of the Notice of Conditional Award. To avoid being deemed non-responsive, an applicant is restricted from making contact with any other personnel of OMH regarding the RFP. Certain findings of non-responsibility can result in rejection for a contract award. The Issuing Officer for this RFP is:

Carol Swiderski
Contract Management Specialist 3
New York State Office of Mental Health
Contracts and Claims
44 Holland Avenue, 7th Floor
Albany, NY 12229
carol.swiderski@omh.ny.gov

Term of Award

OMH will process State Aid payments directly to eligible agencies under the CMHLRP to cover the cost of agreements with the eligible participating professionals resulting from the approved application. The effective date will be specified in the award upon approval of a completed application.

General Specifications

1. By signing the application each agency attests to the truth of all statements on the application.
2. The eligible participating professionals in such program will possess, at no cost to the State, all qualifications, licenses, and permits to engage in the required business as may be required within the jurisdiction where the work specified is to be performed. Workers to be employed in performance of this contract will possess the qualifications, training, licenses and permits as may be required within such jurisdiction.
3. Submission of an application indicates the applicant's acceptance of all conditions and terms contained in this funding opportunity, including the terms and conditions of the agreement between the eligible agency and designated staff.
4. An eligible agency may be disqualified from receiving an award if such eligible agency has previously failed to perform satisfactorily in connection with public bidding or contracts.
5. Provisions Upon Default:
 1. The services to be performed by the eligible agency shall be at all times subject to the direction and control of OMH as to all matters arising in connection with or relating to the contract resulting from this funding opportunity.
 2. In the event that the eligible agency, through any cause, fails to perform any of the terms, covenants or promises of any contract resulting from this funding opportunity,

OMH acting for and on behalf of the State, shall thereupon have the right to terminate the contract by giving notice in writing of the fact and date of such termination to the eligible agency.

3. If, in the judgment of OMH, the eligible agency acts in such a way which is likely to or does impair or prejudice the interests of New York State, OMH acting on behalf of the State, shall thereupon have the right to terminate any contract resulting from this funding opportunity by giving notice in writing of the fact and date of such termination to the eligible agency. In such case the eligible agency shall receive equitable compensation for such services as shall, in the judgment of the State Comptroller, have been satisfactorily performed by the eligible agency up to the date of the termination of this agreement, which such compensation shall not exceed the total cost incurred for the work which the Eligible agency was engaged in at the time of such termination, subject to audit by the State Comptroller.
4. Specific Provisions of this application:
If the participating professional defaults on his/her/their CMHLRP service commitment with the eligible program(s), the eligible agency shall notify OMH in writing. The professional would no longer be eligible, and the award would be terminated. Further payments would not be made to the eligible agency and all CMHLRP funds provided would need to be returned to OMH.

Reservation of Rights

OMH reserves the right to:

1. Reject any or all applications received in response to this funding opportunity.
2. Withdraw the funding opportunity any time, at the sole discretion of OMH.
3. Make an award under the funding opportunity in whole or in part.
4. Disqualify any applicant, and rescind any conditional award or contract made to such applicant, whose conduct as a provider does not meet applicable standards as determined by OMH and/or proposal fails to conform to the requirements of the funding opportunity.
5. Seek clarifications and revisions of applications.
6. Use application information obtained through site visits, management interviews and the state's investigation of an applicant's qualifications, experience, ability or financial standing, and any material or information submitted by the applicant in response to the agency's request for clarifying information in the course of evaluation and/or selection under the funding opportunity.
7. Amend the funding opportunity specifications to correct errors or oversights, or to supply additional information, as it becomes available.
8. Direct applicants to submit proposal modifications addressing subsequent funding opportunity amendments.
9. Change any of the scheduled dates.
10. Waive any requirements that are not material.
11. Award more than one contract resulting from this funding opportunity.
12. Conduct contract negotiations with the next responsible applicant, should OMH be unsuccessful in negotiating with the selected applicant.
13. Utilize any and all ideas submitted with the applications received.
14. Waive or modify minor irregularities in applications received after prior notification to the applicant.
15. Require clarification at any time during the procurement process and/or require correction of apparent errors for the purpose of assuring a full and complete understanding of an Offerer's application and/or to determine an offerer's compliance

with the requirements of the funding opportunity.

16. Negotiate with successful applicants within the scope of the funding opportunity in the best interests of the State.
17. Eliminate any mandatory, non-material specifications that cannot be complied with by all applicants; and
18. Award grants based on geographic or regional considerations to serve the best interests of the state and at the Commissioner's discretion.

Freedom of Information Law

All eligible agencies may be disclosed or used by OMH to the extent permitted by law. OMH may disclose an application to any person for the purpose of assisting in evaluating the application or for any other lawful purpose. All applications will become State agency records, which will be available to the public in accordance with the Freedom of Information Law. Any portion of the application that an eligible agency believes constitutes proprietary information entitled to confidential handling, as an exception to the Freedom of Information Law, must be clearly and specifically designated in the application. If OMH agrees with the proprietary claim, the designated portion of the application will be withheld from public disclosure. Blanket assertions of proprietary material will not be accepted, and failure to specifically designate proprietary material may be deemed a waiver of any right to confidential handling of such material.

Protests Related to the Solicitation Process

Protests based on errors or omissions in the solicitation process or protests of an award decision must be filed within fifteen (15) business days after receipt of the award/non-award letter. The Commissioner or their designee will review the matter and issue a written decision within twenty (20) business days of receipt of protest.

All protests must be in writing and must clearly and fully state the legal and factual grounds for the protest and include all relevant documentation. The written documentation should clearly state reference to the RFP title and due date. Such protests must be submitted to:

New York State Office of Mental Health
Commissioner Ann Marie T. Sullivan, M.D.
44 Holland Avenue
Albany, NY 12229