



**Council on Children
and Families**



**Office of
Mental Health**

Residential Treatment Facility Admissions Advisory Board Inaugural Meeting September 19th, 2:30 pm – 4:30pm

Welcome and Introductions of Board members (2:30-2:45)

Introduction to the Board's responsibilities (2:45-3:15)

- Understand responsibilities of the RTF Admissions Advisory Board
- Understand Board member roles and responsibilities
- Review the Code of Conduct
- Review and approve Board By-laws

Introduction to Residential Treatment Facilities (3:15-4:00)

Discuss how to carry out Board Functions (4:00-4:25)

Closing (4:25-4:30)